546 DUTRA STREET, MONTEREY, CA 93940 (831) 646-3866
SUMMER JOB OPPORTUNITY EOE

DAY CAMP COUNSELOR - 2020

SALARY: $625 - $665 per week depending on previous experience, including but not limited to leadership experience and education.

JOB DESCRIPTION: This is a part-time position providing leadership and guidance to children ages 5-9 years and children with special needs ages 5-17 at Whispering Pines Park. Activities include hiking, arts and crafts, camp skills, singing, folk dancing, outdoor cooking, nature activities, field trips and weekly special events.

QUALIFICATIONS:

Applicants must meet the following needs of the City of Monterey Recreation Division:

1. Possess personal skills in the leadership of several types of camping activities, i.e. nature lore, hiking, arts & crafts, camp skills, singing and folk dancing, camp cooking, skits, and camp lore.
2. Possess the ability to organize groups for participation in diversified camping programs.
3. Possess the ability to meet and deal tactfully and effectively with the public and to solve minor disciplinary problems arising in the day camp program.
4. Be able to work Monday through Friday from 8:00 a.m. to 6:00 p.m. for the entire 7 week summer program (June 15 to July 31).
5. Be able to provide own transportation to and from work.
6. Be able to attend the in-service training session which is set for the week of June 8.
7. Be able to meet the personal appearance and dress standards of the Recreation Division.
8. Eligible candidates, if selected for employment, will be subject to drug and alcohol testing as a condition of employment.
9. Must be at least 16 years of age.
10. Must be certified by either the American Red Cross or American Heart Association in CPR/AED (Adult & Pediatric), First Aid and Bloodborne Pathogens before June 15. No online certifications will be accepted. Monterey Recreation will provide training. It is the responsibility of the employee to complete the training on their own time and expense if they are unable to attend the scheduled class.

EMPLOYMENT ELIGIBILITY: Pursuant to the Immigration Reform Act of 1986, employees must show proof of identity and eligibility to work in the United States.

APPLICATIONS: Application forms are available at the City of Monterey Recreation Office, 546 Dutra Street, Monterey, CA 93940 or www.monterey.org/rec. Postmarks, faxes and e-mails will not be accepted.

DEADLINE FOR SUBMITTING APPLICATION IS FRIDAY, MARCH 13, 2020 BY 5:00 P.M.