CAMP QUIEN SABE - 2020

SALARY AND BENEFIT SCHEDULE

FOR BEGINNING STAFF

COUNSELORS $625 - $665 per week* depending on experience, including but not limited to, education and leadership experience

CRAFTS LEADER $470 - $510 per week* depending on previous experience, education and staff levels

SUPPORT STAFF $445 - $485 per week* depending on experience

* A week is defined as the five-day work period, Monday through Friday, of the regular camp schedule. During work periods, all food and lodging is provided.

Staff members with valid American Red Cross Lifeguard certification may be assigned the additional duties of pool supervision.

Employees must be available to work three mandatory weekends per summer; one set-up weekend, one Family Camp weekend, and one take-down weekend. Various staff members (see Job Descriptions) will be scheduled to work Sunday evenings on a rotating basis.

Family Camp Weekend - staff members may be assigned to positions other than those held during normal camp sessions. Family Camp Weekend will be July 10-12, 2020.

The 2020 camp season runs from June 13 through August 2.
Employees must be available for the entire period.

Calendars with specific camp dates will be distributed in late May or early June.

Employees will be trained in leadership techniques and must be certified by either the American Red Cross or American Heart Association in CPR/AED (Adult & Pediatric), First Aid and Bloodborne Pathogens prior to the beginning of camp. No online certifications will be accepted. Monterey Recreation will provide training. It is the responsibility of the employee to complete the training on their own time and expense if they are unable to attend the scheduled class. At the conclusion of the summer letters of reference will be available by request.
INTRODUCTION

Camp Quien Sabe (CQS) is located on Hwy 68 in the youth overnight area of Toro Regional Park. The camp area includes a swimming pool, a lake for boating, a full kitchen, modern restrooms and showers. Campers are between the ages of 7 and 15 years.

The minimum age for a staff person at CQS is 16 years. Summer camp positions require enthusiasm, maturity and leadership skills. We are seeking responsible, energetic applicants to fill the positions listed below. Candidates must have the ability to plan and oversee organized activities, enjoy working with youth and teens, and be available to work the entire camp season including staff meetings and the three mandatory weekends required for Family Camp, set-up and take-down.

JOB DESCRIPTIONS:

SALARY: Please see salary and benefits listed on the other side of this sheet.

COUNSELOR: Develops and supervises the activities for a group of approximately 7-10 children. Each week's activities include camp set-up, take-down, swimming, boating, hiking, crafts, nature activities, campfire programs, and cookout activities.

CRAFTS LEADER: Oversees the craft area and plans craft projects. Interacts with each group of campers and their respective counselors throughout the week planning and executing age-appropriate crafts. Distributes camp materials and equipment. Responsible for organizing the camp library; preparing displays and bulletin boards, and silk screening shirts each week.

SUPPORT STAFF ROTATE THROUGH THE FOLLOWING JOBS THROUGHOUT THE SUMMER:

KITCHEN HELPER: Assists cooks with the preparation and serving of meals. Washes cooking equipment and helps maintain a clean kitchen. Assists with boating and swimming supervision. Works some Sundays.

HANDY PERSON: Performs a variety of tasks as needed. Cleans restrooms, supervises camper's kitchen duties, secures food equipment for camper's cookouts and hikes, assists with folk dancing, boating and swimming supervision. Works some Sundays.

CRAFTS ASSISTANT: Works under the direction of the Crafts Leader.

EMPLOYMENTELIGIBILITY: Pursuant to the Immigration Reform Act of 1986, employees must show proof of identity and eligibility to work in the United States.

APPLICATIONS: Application forms are available at the City of Monterey Recreation Office, 546 Dutra Street, Monterey, CA 93940 or www.monterey.org/rec. Postmarks, faxes and e-mails will not be accepted.

DEADLINE FOR SUBMITTING AN APPLICATION IS FRIDAY, MARCH 13, 2020 BY 5:00 P.M.

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