1. Application Form

- Criteria for Forestry Department approval based on: Health and safety of the tree, proximity of trees to a structure or high traffic area, undesirable invasive species, number of healthy trees a parcel can support
- All removals related to development should be submitted through the Planning Department
- Wet or digital signatures are required. Digital signatures must comply with Govt. Code section 16.5 requirements
- Fill out all required fields including a description of the tree and specific reason for removal
- Photographs of trees to be removed are required
- Provide additional evidence pertaining to the aforementioned conditions

2. Staff Review or Inspection

- Staff may approve based on photos or other evidence submitted
- Staff may require additional evidence including the submittal of an arborist report by an ISA certified arborist
- If a site visit is required by Forestry Department staff the required permit fee must be submitted