CALL TO ORDER

Finance Director Jimmy Forbis called the meeting to order at 11:04 am.

COMMITTEE INSTALLATION

1. Swearing in Patrick Aldinger, Mike Brassfield, Rick Heuer, Carol Chorbajian

   **ACTION:** Committee Members sworn in.

2. Elect Chair and Vice Chair

   **ACTION:** Chair and Vice Chair elected.

   On a motion made, seconded and carried by the following vote, the Measure P Oversight Committee designates Chair Carol Chorbajian:

   AYES: 4 MEMBERS: Aldinger, Brassfield, Heuer, Chorbajian
   NOES: 0 MEMBERS: None
   ABSENT: 0 MEMBERS: None
   ABSTAIN: 0 MEMBERS: None
   RECUSED: 0 MEMBERS: None

   On a motion made, seconded and carried by the following vote, the Measure P Oversight Committee designates Vice Chair Rick Heuer:

   AYES: 4 MEMBERS: Aldinger, Brassfield, Heuer, Chorbajian
   NOES: 0 MEMBERS: None
   ABSENT: 0 MEMBERS: None
   ABSTAIN: 0 MEMBERS: None
   RECUSED: 0 MEMBERS: None

PUBLIC APPEARANCE

None.

3. Receive Report on the Brown Act (Karin Salameh, Assistant City Attorney)

   **ACTION:** Received report.
4. Receive Report on the Role of the Measure P Committee

**ACTION:** Received report.

Committee Members requested that Measure P reports cover the period of April 1 through March 31, based on the Measure P revenue start date. Forbis stated the role of the committee is to ask questions and provide feedback to City Council. Committee Member Aldinger commented that it is the committee’s role to ensure expenditures are spent in compliance with Measure P and mentioned that the Committee Members are looked to for answers from residents. Chair Chorbajian asked if it would save money to coordinate the schedule with PG&E to fix both lanes on Garden Road at the same time. Acting City Engineer Steve Wittry's response was that in dealing with other entities, would end up costing more. Committee Member Brassfield and Vice Chair Heuer questioned if the City’s administrative overhead will come from the Measure P fund. Forbis responded that he will confirm share of costs at the next meeting. Chair Chorbajian asked who is responsible for the Measure P door hangers and signs and where are the funds coming from. Wittry stated that the purpose is to promote public awareness. Committee Member Aldinger commented that Measure P should be promoted but costs should not come out of the Measure P fund. Chair Chorbajian stated that attention needs to be placed on public relations and marketing of Measure P in order to be prepared for the next four years. Committee Member Brassfield commented that costs should be City costs. Committee Member Brassfield and Chair Chorbajian stated that taxpayers feel as they are being nickel-and-dimed. Committee Member Heuer commented that all must be cognizant of MPUSD raising funds through another Measure P.

5. Receive Expenditures to Date for Conformance to Measure P Ballot Language

**ACTION:** Received report.

Wittry explained that if the City identifies anything beyond slurry seal maintenance and if it requires any changes to the street, it would be considered rehabilitation and may require ADA upgrades. He stated that all construction work done on Measure P is done through competitive bid process. Phase II of the slurry seal contract is going out to bid soon. The scope is 9 million sq. ft. of pavement. First phase was 1.2 million sq. ft. and second phase will be 1.8 million sq. ft. at approximately $4-$5/ft. More in depth repairs are anticipated in phase II and will begin in Spring 2016. Chair Chorbajian stated that the funds do not need to be spent in the 4 year period. She asked if the City has identified any storm drains in poor condition which need attention before bad storms. Wittry confirmed that the entire 4 year plan is scheduled and confirmed that any challenges relating to the Conference Center renovation will not come from the Measure P fund. The challenge the City is faced with is working around the sanitary sewer project.

Vice Chair Heuer commented it would be helpful to receive the report at least 2 to 3 days in advance of Measure P Oversight Committee meetings and requested that the report show budget funds and the percentage spent to date. Committee Member Brassfield requested a breakdown showing how much went to City and to contractor, instead of combining into the “Other” category.

Committee Member Brassfield commented that the completion of the work done at Ramona Street does not reflect what was there before as striping and some reflectors are missing. He recommended that the streets are photographed before the work is
done. Wittry confirmed that contractor requirements are included in specs and that the Traffic division puts medians and alignment back in place. Vice Chair Heuer expressed concern for the removal of crosswalks. Wittry responded that there is a public process prior to the removal of any crosswalks. Wittry commented that projects will have a Measure P tax component and a gas tax component.

Forbis handed out a breakdown of Measure P revenues. Vice Chair Heuer commented that the City receives the Measure P tax for cars purchased in Seaside that are registered in Monterey. Committee Member Brassfield recommended that the City look into better practices such as using gray concrete on crosswalks. He commented that other Cities grind down the curb to cut down on costs. Wittry responded that it may work in only some locations. Committee Member Brassfield stated that he has received many complaints regarding the slurry. Mr. Heuer requested copies of the maps showing progress so that the committee members are able to answer questions when asked. Wittry will update the maps online.

Committee Member Brassfield shared an example where MPUSD staff did not enforce contract provisions and did not have an estimate to compare to their contract. He stated that his concern is that the City will need to stay on plan and only do those projects on the timeline. Committee Member Heuer provided the example of MPC completing work on time and how the project was transparent. In response to Chair Chorbajian’s question, Wittry stated that $700,000 of gas tax goes into the $8,263,202 estimate. Committee Member Brassfield asked if all engineers meet periodically to collaborate and break up costs appropriately. Wittry confirmed that the engineers meet regularly. Vice Chair Heuer and Chair Chorbajian asked for clarification of Wittry’s previous position, if the vacant position will be filled, and how it will be paid. Wittry confirmed that his previous position will not be filled and that the City is not hiring extra people for Measure P. Currently, there is an opening for a Senior Engineer in Capital Projects but this position was opened prior to Measure P. Forbis confirmed that any added staff will come out of the general fund. Committee Member Brassfield asked if Measure P will include sidewalks in New Monterey. Wittry responded that if it is not a City tree that caused the uplift, it is the commercial property owner’s responsibility. Measure P funds will not be used. Committee Member Brassfield commented on a 6” uplift at the Fairgrounds and that the City needs to look into using a better system for compliance.

6. Schedule Regular Meeting Times and Dates

**ACTION: Scheduled next meeting.**

The Measure P Oversight Committee decided that meetings will be held on a quarterly basis with the next meeting on October 6, 2015 at 8:00 am.

***End of Consent Agenda***

PUBLIC COMMENTS

None.

COMMITTEE MEMBER COMMENTS

None.
ADJOURNMENT

The meeting adjourned at 12:50 pm.