

Neighborhood's Project Priority # \_\_\_\_\_  
(For NIP Committee Use Only)

**PROJECT NOMINATION FORM  
CITY OF MONTEREY  
NEIGHBORHOOD IMPROVEMENT PROGRAM  
FISCAL YEAR 2009-2010**

APPLICANT: Brian McMinn / Tom Reeves PHONE: 646-3921 / 646-3448

APPLICANT'S ADDRESS: Plans & Public Works

NEIGHBORHOOD: Citywide

PROJECT NAME: Library – Guardrailing System Safety Imp

PROJECT LOCATION: Library

TYPE OF IMPROVEMENT: Public safety

DESCRIPTION OF IMPROVEMENT: Raise the height of the handrails to a code-acceptable height.

**DESCRIPTION OF NEED FOR PROJECT AND EXPECTED BENEFITS FOR PROJECT:**

This project will correct the handrail height for the open stairs leading to/from the mezzanine.

for additional space, use back of form

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**TO BE COMPLETED BY NEIGHBORHOOD REPRESENTATIVE:**

**THIS PROJECT HAS THE SUPPORT OF NEIGHBORS LIVING NEARBY:**

(Please check-off appropriate response).

Yes  No  Uncertain  Not Applicable

Comments: \_\_\_\_\_

\_\_\_\_\_

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**TO BE COMPLETED BY STAFF:**

BEST ESTIMATE OF PROJECT COST: \$3,000

BEST ESTIMATE OF ONGOING OPERATIONS & MAINTENANCE COSTS IF PROJECT IS DEVELOPED: \_\_\_\_\_

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**Return to:** City Engineer Tom Reeves  
City Hall – 580 Pacific Street  
Monterey, CA 93940-9902

If you have engineering-related or Neighborhood Improvement Program questions, please contact Tom Reeves at 831-646-3448 (Fax: 646-3405).

**NOMINATIONS MUST ARRIVE NO LATER THAN FEBRUARY 13, 2009**

*Large, complex projects (e.g. traffic and drainage) should be submitted well before the February cutoff date to allow adequate time for scope and cost development.*