

AUTOMOTIVE ATTENDANT

Definition

Under supervision, to lubricate and service automobiles and other motorized equipment; and to do related work as required.

Examples of Duties

Duties may include, but are not limited to, the following: Checks motorized equipment and fills with gasoline, oil, water, battery water, and air as needed; lubricates all types of motorized equipment; cleans and replaces oil filters; checks and fills master brake cylinders; repack wheel bearings; changes tires; vulcanizes tubes and repairs tires; steam cleans and washes automotive equipment; services air cleaner; makes minor repairs such as replacing headlights and windshield wipers, and cleaning spark plugs; reports defective cars; charges batteries; obtains parts from local supply firms as directed; keeps shop floor and equipment clean; keeps stock records of gasoline and oil.

Employment Standards

Experience and Education

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: One (1) year of experience in the servicing of motorized equipment.

Education: Any combination equivalent to graduation from high school or completion of GED.

Knowledge and Abilities

Knowledge of: Simple mechanical parts of motorized equipment, of proper lubricant for a wide variety of equipment and fittings, and of tire repair and vulcanizing equipment.

Ability to: Keep records; understand and follow oral and written instructions.

Additional Requirements

Must possess a valid California Driver's License at time of appointment and have an acceptable driving record.