

ASSISTANT URBAN FORESTER

Definition

Under administrative direction of City Urban Forester, to participate and supervise a City-wide program of care and maintenance of trees on public properties, parks, greenbelts and forested areas of the City; to assist with the implementing of the City's urban forestry plans; to prepare and implement a public relations program to protect and preserve the City's forest resources; and to do related work as required. Must be available for emergency callout duties after normal working hours and on weekends.

Examples of Duties

Assists Urban Forester with the following: schedules and supervises, as well as participates in, the inspection, planting, removal, pruning, trimming and maintenance of trees on City property; supervises the trimming of trees by public utilities for clearance from utility lines; instructs personnel in good forestry practices; inspects trees for pests and disease and schedules spraying or treatment operations; keeps abreast of developments of insecticides, fungicides and herbicides; diagnose tree and plant diseases; makes chemical tests of soil to determine treatment needed to promote tree or plant health and growth; prepares budget requests for forestry programs; supervises maintenance of tree and plant nursery stock; requisition and purchasing of materials; uses safe working methods in operation of equipment; makes tree surveys; implements a public relations program for forest resources, prepares press releases and public information; preparation, maintenance and implementation of forestry management plan, to include tree trimming and care, site improvement, tree plantings and removals; prepare and maintain an inventory of tree population by species and age groups within the City and a general survey of trees on private property within the City; drafts reports and prepares contract specifications, solicit bids, monitors contract work in the field; administer payments to contractors; may act for the Urban Forester in their absence; under the direction of the Deputy City Manager Plans and Public Works.

EMPLOYMENT STANDARDS

Education and Experience

Any combination equivalent to a Associate's Degree in forestry or related field, including courses in arboriculture and horticulture, specializing in urban forestry and four years in a supervisory capacity in tree and grounds care and maintenance.

Knowledge and Abilities

Knowledge of: arboriculture and methods, tools and equipment used in the care and maintenance of trees, plants, and shrubs; knowledge of tree trimming and safety practices and equipment used in tree climbing including aerial lift truck; knowledge of plant and tree diseases and pests, and their eradication and control; knowledge of modern supervisory

methods; knowledge of the operation and maintenance of power equipment and tools used in tree work; ability to prepare, present, implement and enforce the City's Tree Protection Ordinance; ability to prepare contract specifications.

Ability to: schedule, supervise and participate in the work of several crews; ability to make chemical tests of soils; ability to instruct others in the safe use of tree and plant maintenance tools and equipment; ability to present information verbally and in writing; ability to maintain records of activities; ability to establish and maintain effective relationships with others.

License and Certificate Required

Valid California Class B Driver's License required at time of appointment and have an acceptable driving record. Must be willing and able to obtain an Arborist Certificate within one year of employment; Certified Urban Forester certificate is desirable; California Certified Pest Control Application License is desirable.

Special Conditions

The Assistant Urban Forester must reside within 25 driving miles of the City. Response time must be within 40 minutes.