



CITY OF MONTEREY TRANSIENT OCCUPANCY TAX RETURN

For 2-month period ending: «Ending\_Period»

«Address»

- 1. Total Transient Rents Charged and Received:
«First\_Month» \$
«Second\_Month» \$
2. LESS: Rentals of 31 or more consecutive days ( Attach form) \$
3. LESS: Exemptions for Government Officials. (Exemption forms MUST be Attached) \$
4. LESS: Food/Beverage sales included in Transient rents (item 1) subject to Sales Tax \$
5. Net amount taxable (item 1 less items 2,3, & 4) \$
6. Tax due to City of Monterey (10% of item 5) \$
7. Penalties (if applicable) \$
8. Total Tax & Penalties \$
9. Room Occupancy Rate (rooms rented/rooms available) %
10. Total Occupied Room Nights:
11. Assessment per occupied night (\$1.00 or \$0.50): \$
12. Assessment Due (item 10 x item 11): \$
13. Penalties (if applicable) \$
14. Total Assessment & Penalties \$

I declare under penalties of perjury that the statements made herein are true and correct.

SIGNED: DATE:

PRINT NAME: TITLE

PLEASE NOTE

You are required to make this return and pay the tax pursuant to Ordinance No. 1405 C.S.

- 1. This return, accompanied by remittance for taxes due, must be filed at the Revenue Office on or before the last day of each odd numbered month.
2. A penalty of 10% shall be added to the taxes not paid within the required time. After 60 days an additional 10% of the tax shall be assessed. Interest shall also be added at the rate of 1% per month, or fraction thereof, on the tax from the date on which the remittance first became delinquent until paid.

MAIL REMITTANCE TO: City of Monterey
735 Pacific St. Ste. #A
Monterey, CA 93940

PLEASE RETURN ENTIRE FORM