

**PARKS AND RECREATION COMMISSION MINUTES
REGULAR MEETING
City Hall
Monterey, California 93940
7:00 P.M.**

JULY 21, 2005

CALL TO ORDER

Vice Chairperson Canepa called the meeting to order at 7:00 p.m. and asked the Secretary to call for roll.

ROLL CALL

COMMISSIONERS PRESENT: Canepa
Cooney
Laughton
Marotta
McCarthy

COMMISSIONERS ABSENT: Menendez-Herbst (Excused)
Woodward (Excused)

MILITARY LIAISON PRESENT: None

STAFF PRESENT: Recreation and Community Services Director RUSSO, Deputy Public Works Director TURNBEAUGH, Deputy Public Works Director STAFFORD, Recording Secretary NASH, Office Assistant II POSADAS

APPROVAL OF MINUTES

1. The minutes from the Parks and Recreation Commission meeting of:
 - a. Thursday, May 19, 2005 were approved as submitted.
 - b. Thursday, June 16, 2005 were approved as submitted.

PUBLIC COMMENTS

None.

AGENDA ITEMS

2. Referral from City Council – 4th of July Fundraising

Recreation and Community Services Director Russo reviewed with the Commission a referral from the City Council submitted by Councilmember Clyde Roberson regarding the development of fundraising ideas for the 4th of July Celebration. She stated that staff recommends creating a 4th of July Fundraising Subcommittee consisting of Commissioners David Canepa, Debra Laughton and Susan Woodward. She stated that the Subcommittee will explore and develop ideas suggested by the City Council, the business community, neighborhoods, and the hospitality industry for fundraising. Director Russo stated that in addition, the Subcommittee will welcome input and assistance from everyone and all ideas will be discussed. The Subcommittee will also evaluate the activities held on the 4th of July and develop a recommendation on their priority to the community, report to the Commission on their progress and ultimately return to the City Council with a plan of action.

Recreation and Community Services Director Russo stated that the Subcommittee will also include members of the business community, neighborhoods and the hospitality industry to gather as many ideas as possible.

Commissioner Cooney motioned that the Parks and Recreation Commission appoint a 4th of July Fundraising Subcommittee consisting of Commissioners David Canepa, Debra Laughton and Susan Woodward to explore and develop ideas for fundraising. The motion was seconded by Commissioner Marotta and carried by the following roll call vote:

AYES:	5	COMMISSIONERS:	CANEPA, COONEY, LAUGHTON, MAROTTA, McCARTHY
NOES:	0	COMMISSIONERS:	NONE
ABSENT:	2	COMMISSIONERS:	MENENDEZ-HERBST, WOODWARD

3. Referral from City Council – Naming Policy for Park and Recreational Facilities

Recreation and Community Services Director Russo reviewed with the Commission a referral from the City Council to update the criteria for the Naming and Renaming of Park and Recreational Facilities Policy. The City Council is making this request based on requests made this past year due to the deaths of prominent citizens that have generated multiple and at times conflicting requests for memorialization. Director Russo said that the City Council would like to update the criteria with particular consideration for there being some delay after the death of a prominent individual before consideration is given to naming City property after them. They feel this will allow a more thoughtful consideration of the appropriate recognition to honor the individual.

Recreation and Community Services Director Russo reviewed the existing criteria:

- A. To identify the location by site, reference to distinct geographic, environmental or development features in the immediate area.

- B. To reference the history of the site and its immediate area.
- C. To identify a person who had made a distinct, significant contribution to the well being of the City of Monterey.
- D. To not change the name of any existing park and recreational facility that is named after an individual, but instead name a subsection of the facility in honor or memory of an individual with appropriate recognition.

Recreation and Community Services Director Russo said that staff has reviewed the suggestion of adding an additional criteria item to set a time limit for memorialization requests and that the Parks and Recreation Commission recommends to City Council for their approval that the following Criteria "E" be added to the Criteria for the Naming and Renaming of Park and Recreational Facilities.

- E. To wait one (1) full year for request for memorialization.

Commissioner McCarthy said that Criteria "E" is ambiguous as written and is not clear as to whether requests can not be submitted for one year or that the request will not be considered for one year after it is submitted.

Recreation and Community Services Director Russo stated that the City Council's intent was to accept requests at any time, but that the submitted request would not be considered for one year after an individual's death.

The Commission discussed the proposed additional criteria and after clarification of the Council's intent agreed on the addition of a time period. The following is the Commission's recommended wording for Criteria "E":

- E. To wait one (1) full year after an individual's passing to consider any request for memorialization.

Commissioner McCarthy motioned that the Parks and Recreation Commission recommends to City Council for approval to add Criteria "E" to the Naming and Renaming of Park and Recreational Facilities. The motion was seconded by Commissioner Marotta and carried by the following roll call vote:

AYES:	5	COMMISSIONERS:	CANEPA, COONEY, LAUGHTON, MAROTTA, McCARTHY
NOES:	0	COMMISSIONERS:	NONE
ABSENT:	2	COMMISSIONERS:	MENENDEZ-HERBST, WOODWARD

4. Status – Monterey Bay Park/Catellus Projects

Deputy Public Works Director Stafford updated the Commission on the status of Monterey Bay Park and the Catellus property. He reported that at their July 5, 2005 meeting, the City Council approved the purchase of the Roto Rooter property on the corner of Del Monte Avenue and Park Avenue. He said negotiations are continuing on the City's purchase of the Mohr Imports property as part of the Monterey Bay Park/Window on the Bay project. Deputy Public Works Director Stafford stated that the Roto Rooter property was purchased with funds set aside for that purpose. He said the proposed boat dry storage yard, parking lot, and restroom improvements will require funding and noted that some Neighborhood Improvement Program (NIP) funding is available for the construction of a restroom at Monterey Bay Park. He also said that an improved boat dry storage yard may result in an increase in storage fees and improvements to the buildings occupied by Adventures by the Sea and Monterey Bay Kayaks will be the tenant's responsibility.

Deputy Public Works Director Stafford stated that at their June 29, 2005 Study Session, the City Council received a detailed staff report on various options for development of the East Catellus property. The Council received public input at this meeting, generally supporting the retention of Adventures by the Sea and Monterey Bay Kayaks. He said there will be future meetings for public input on the development of the property. He reviewed the options under consideration:

1. Request to extend leases for Adventures by the Sea and Monterey Bay Kayaks to allow these businesses to remain in their current locations.
2. Expansion and renovation of the boat dry storage yard.
3. Parking lot improvements.
4. Public restroom additions. The Council asked staff to investigate other restroom location options.

Deputy Public Works Director Stafford stated that staff recommended locations to the Council for the restrooms and showed photos of what is existing, what is proposed and what the area would look like if there were no buildings within the view shed to the ocean. The proposed locations included Monterey Bay Park and by Wharf II.

Commissioner Marotta asked if the restroom location issue would come back to the Parks and Recreation Commission for final review. Deputy Public Works Director Turnbeaugh stated he is working on a staff report to the Council and could add that request.

Sharon Dwight, Monterey resident, stated that during public forum there was support to remove the Adventures by the Sea and the Monterey Bay Kayak buildings. It was also suggested that Monterey Bay Kayaks have a small rental facility on the beach and move their retail portion of the business to another location. She said that the property was purchased for open space and should be used in that capacity. She said the Adventures by the Sea building is a good public use facility and that the boat dry storage yard should not use one-third (1/3) of the park area. She also stated that a restroom in that area is in the Master Plan and there is approved NIP funding for this project.

STAFF INFORMATIONAL REPORTS

The Commission received the following reports:

5. **Monthly Reports:**
 - a. **Recreation and Community Services Department – May 2005**
 - b. **Parks Division – May 2005**
 - c. **Recreation and Community Services Department – June 2005**
 - d. **Parks Division – June 2005**

STAFF COMMENTS

Deputy Public Works Director Stafford reported that the concrete has been poured for the Big Slide at Dennis the Menace Park and they will be installing the rubber surfacing next week. He also reported that the Bridge and Big Slide have been ramped for handicapped access. He said that Paul Perez was promoted to the Leadworker position in the Parks Division. He stated that formal bids are being accepted for work in the Skyline Forest greenbelt to reduce the fuel/fire load and that this project is funded with NIP money. Mr. Stafford said the July 5th beach clean up went really well and they had lots of volunteers to help the Parks Division staff with this huge effort.

Deputy Public Works Director Turnbeaugh informed the Commission that construction on Highway 68 is picking up and there will not be access to Ragsdale Drive from Highway 68. He said the alternative routes will be South Boundary Road or York Road during construction.

Recreation and Community Services Director said there is one week left of summer programs and thanked the Commissioners for their visits to Camp Quien Sabe and Whispering Pines Day Camp. She updated them on the status of staffing and reported that Office Assistant II Marie Bechler is leaving to pursue a college degree and recruitment will begin to fill that position. She also reported that recruitment is underway for the following positions: Community Center Director, Aquatics Coordinator, Tot Activity Leader, and two Lead Preschool Instructor positions. Director Russo reported that the 4th of July Celebration was great and that staff did an excellent job with this major community event.

COMMISSIONER AND MILITARY LIAISON COMMENTS

Commissioner Marotta stated that he feels that the Adventures by the Sea building is an eyesore and should be relocated. He reiterated that the property was purchased for open space and park use.

Commissioner Laughton said that there is an immediate need for a restroom at Monterey Bay Park and that she would like to see a wedding park in this location.

Vice Chairperson Canepa said the 4th of July Parade and Lawn Party were great. He also said that he volunteered for beach clean up on July 5th and was concerned that the new split rail fencing and dune plantings would be trampled or ruined by all the people on the beach for the fireworks. He was happy to report that the new fencing and dune plants were undisturbed. He also stated that if the City decides to eliminate the Fireworks Display that more people would bring their own fireworks to the beach. Vice Chairperson Canepa stated that he was at Veteran's Park and noticed that the new play equipment in the Tot Lot was being used constantly.

NEXT MEETING

- The next meeting of the Parks and Recreation Commission meeting will be Thursday, August 18, 2005 at 7:00 p.m., City Council Chambers.

ADJOURNMENT

Vice Chairperson Canepa adjourned the meeting at 8:05 p.m.

The agenda for this meeting was posted at least 72 hours in advance of the meeting outside Few Memorial Hall of Records.

Respectfully submitted,

Kay Russo, Director
Recreation and Community Services Department

David Canepa, Vice Chairperson
Parks and Recreation Commission