

**NIP DEADLINES & MEETING SCHEDULE
FOR THE DEVELOPMENT OF THE
FY 09-10 NEIGHBORHOOD IMPROVEMENT PROGRAM**

Meetings				
NIP	Board	Council	Deadlines	Activity
			11/14/08	Nomination for NIP Representatives & Alternates to Planning, Engineering, & Environmental Compliance Division for Council approval at first January meeting.
			1/22/09	All State Forms as SF 700 returned to City Clerk.
1/22/09				Kick-off orientation meeting Council Chambers, 7:00 p.m. Hand out NIP project submittal from Focus Newsletter to appropriate neighborhood reps.
			2/13/09	Project submittal deadline to Engineering Office, Room 7, Planning, Engineering, & Environmental Compliance Division, City Hall, Monterey CA 93940, Attention Tom Reeves.
			All year, until 3/30/09	Project review and estimating.
			2/13/09	All traffic-related projects will be sent to traffic committee for review and preliminary approval, to forward to Council.
	2/19/09			All park/park-related submittal presented to Parks & Recreation
2/26/09				Preliminary screening of all NIP project submittal (duplicates, unsupported by neighbors, not a capital improvement project, etc.) (weeding out process) Council Chambers, 7:00 p.m.
		3/17/09		Present all projects, including traffic related projects that effect circulation, to City Council for review/comments if applicable.
	3/19/09			Parks & Recreation review of and comment on park/park-related projects for NIP Committee.
4/2/09				NIP Committee Review of Projects – Council Chambers, 7:00 - 10:00 p.m. (Alta Mesa – Villa Del Monte Neighborhoods)
4/9/09				2 nd Review meeting - Council Chambers, 7:00 - 10:00 p.m. (New Monterey – Citywide)
4/15/09				Van Tour - meet at <u>3:00</u> p.m. in parking lot behind City Hall. Follow-up meeting at CONA, 7:00 pm - 9:00 p.m. (Alta Mesa – Villa Del Monte Neighborhoods) Potluck 6:00-7:00 p.m.
4/23/09				2 nd Follow-up meeting – Council Chambers 7:00 - 10:00 p.m. (Citywide)
4/30/09				Project selection – Council Chambers, 7:00 pm - 10:00 p.m.
		5/19/09		Present projects to City Council at Council meeting for their information and first review.
	5/21/09			Present selected P&R related projects to Parks & Recreation for their recommended approval.
	5/26/09			Present projects to PC for compliance to General Plan and Circulation Element.
		6/16/09		Present NIP Program to City Council for approval.