



Monterey Public Library  
625 Pacific Street  
Monterey, California 93940

## Library Board of Trustees Minutes

Regular Meeting  
Wednesday, August 26, 2009  
5:00 p.m.  
Library Community Room

Board of Trustees  
Alice Yamanishi, Chair  
Clyde Roberson, Vice Chair  
Mary Castagna  
Tony Leyva  
Maxine Reneker

Library Director  
Kim Bui-Burton

---

### CALL TO ORDER

Chairperson Yamanishi called the meeting to order at 5:02 p.m.

### ROLL CALL

Library Board members present: Mary Castagna, Tony Leyva, Clyde Roberson, Alice Yamanishi

Library Board members absent: Maxine Reneker

Library Staff members present: Kim Bui-Burton, Doug Holtzman, Karen Brown, Francesca Garibaldi, Inga Labeaune, Jeanne McCombs

### CONSENT ITEMS

CONSENT AGENDA consists of those items which are routine and for which a staff recommendation has been prepared. A member of the public or a Board member may request that an item be placed on the regular agenda for further discussion.

*Motion by Clyde Roberson to approve consent agenda. Second by Mary Castagna. Motion carried.*

### APPROVAL OF MINUTES

C1. July 22, 2009

**\*\*\*End of Consent Agenda\*\*\***

### PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

**Chairperson Yamanishi opened the floor for public comments:**  
No public comments

## NEW BUSINESS

1. Approval of Calendar Year 2010 holiday and closure schedule  
**Motion by Mary Castagna to approve. Second by Tony Leyva. Motion carried.**
2. Review of *Monterey Public Library 2010* Strategic Plan
3. Report on Summer Reading Program 2009  
**Correction: Adult Summer Reading program expenditure was \$390; Teen Summer Reading program expenditure was \$775 of which \$250 was used for the Summer Kick-off Party**
4. Request for Appropriation of Grant Funds in the Library Trust Fund  
**Motion by Mary Castagna to approve. Second by Clyde Roberson. Motion carried.**
5. Review of Library Trust Fund Revenue Sources and Expenditure Policies

## UNFINISHED BUSINESS

6. Library Fund Development Subcommittee Report
7. Update on Pacific Grove Public Library

## TRUSTEE COMMENTS

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendaize a matter of business on a future agenda.

Trustee Yamanishi thanked the Friends of the Library for their hard work and recent fundraising efforts. She reminded everyone to renew their memberships. She also gave thanks to Jean O'Brien for her support and assistance in selling books for the Friends.

Trustee Castagna inquired about promoting the October House Tour fundraiser.

Trustee Leyva was asked to be part of Monterey High School's SPARC committee (Sports Professions and Recreation Careers Academy) and is now serving as a Board member. He will be arranging for the students to visit the Library.

## ADJOURNMENT

The meeting adjourned at 6:32 p.m.

Respectfully submitted

---

Alice Yamanishi, Chair  
Library Board of Trustees

---

Francesca Garibaldi  
Administrative Assistant I

---

*“The Board of Monterey Public Library Trustees provides stewardship for Monterey Public Library assets and services on behalf of all residents, ensures adaptability to a diverse population, changing environment and advancing technology. Trustees advise the City Council on matters pertaining to the Library, and advocate on the Library’s behalf, while ensuring an ongoing flow of information between the Library, the community and the City Council, in accordance with Section 7.1 of the Monterey City Charter and in support of the mission statement of the Monterey Public Library.”*

*-adopted by Library Board of Trustees, April 25, 2007*

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Library Board at the Board meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

The City of Monterey is committed to include the disabled in all of its services, programs and activities. Please speak to the Library Administrative Assistant prior to the meeting if you require a hearing amplification device. For more agenda information, call 646-5669.



## **UPCOMING MEETINGS AND EVENTS**

### **2009 - 2010 SCHEDULE**

Wednesday, September 23 5pm Library Board – regular meeting  
Wednesday, October 28 5pm Library Board – regular meeting  
Wednesday, December 2 5:30pm Library Board – regular meeting

**Post agenda:** City Hall, Library Lobby, [monterey.org/boards/lib\\_agenda.html](http://monterey.org/boards/lib_agenda.html)  
**Distribute agenda:** City Council reading packet  
**Distribute agenda packets:** Library Board of Trustees, Library Director, Assistant Director, Executive Assistant II, Special Services Coordinator, Youth Services Manager, Reference and Readers Services Manager, Library Civic Information Center, Library staff room