



MONTEREY PUBLIC LIBRARY

625 Pacific Street
Monterey, California 93940

Library Board of Trustees Minutes

Regular Meeting
July 25, 2007
5:00pm

Board of Trustees
Alice Yamanishi, Chair
Peggy Chandler, Vice Chair
Maxine Reneker
Harry Wareham
Mary Castagna

Library Director
Kim Bui-Burton

CALL TO ORDER

ROLL CALL

Library Board members present: Alice Yamanishi, Mary Castagna, Peggy Chandler, Maxine Reneker, Harry Wareham

Library Board members absent: None

Staff members present: Kim Bui-Burton, Doug Holtzman, Tricia Andrada, Inga Labeaune, Karen Brown

SELECTION OF OFFICERS

1. Selection of Officers ~ Mary Castagna selected as Chair, Maxine Reneker selected as Vice Chair

APPROVAL OF MINUTES

2. June 27, 2007
Motion by Chandler to approve as amended. Second by Yamanishi. Motion carried.

REPORTS

3. Friends of the Library ~ Ms. Chandler reported that the Friends raised \$1,005 from elections; Chocolate and Wine Tasting raised \$4,700 net. Sales were down due to lack of walk-ins this year; Expecting report soon of proceeds from the Big Sur Marathon; House Tour is scheduled for October 14; Fiscal Year 06-07 book sales raised \$4,351.64; Invested \$10,000 in CD earning 4.18% interest, deposits may be made anytime and 2 withdrawals per year without charge.
4. Statistical report
5. Volunteer report ~ Last month with Homework Pals listed for FY06-07
6. Financial report ~ Reminder that FY06-07 is not complete yet
7. Library activity report ~ made the following additions: a) End of Summer Reading Party this evening at 6:30, everyone is invited to attend; b) last week was an amazing week with many events including the Donald Davis storytelling event, the Chocolate and Wine Tasting with over 200 attending and a great response for donations, and then the Harry Potter Trivia Contest; c) Harry Potter Trivia Contest had 3 teams of 10 members with over 300 people in attendance. There were great donations of prizes. Kim and Doug came to the Library at midnight to hand out 7 copies of holds to VERY happy customers; d) The Library received

its first gift copy of the Harry Potter book; e) Bridget McConnell, Inter Library Loan Coordinator, is on a 6-week leave, Youth Services is down 1 full-time and one 30-hour part-time librarian and Diane Harmon, Technical Services Supervisor, is out for approximately 2 months; e.) Internet outage on Sunday and Monday was due to a spliced cable at CSUMB which meant no access to the catalog; f.) hope to roll out the public laptop loaning service in early August; g.) the City received one bid for the Bookmobile which did not meet the specifications of the RFP and will be recommended for rejection at the next Council meeting on August 7, 2007; h.) MPUSD is back in school on Monday, August 6; i.) Del Monte Center will hold a back to school event on Saturday, August 11; j.) Whole Foods to hold back to school event on August 4.

8. "Connecting to Collections" conference report

PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

Libby Downey acknowledged the work of the Board and staff.

NEW BUSINESS

9. Board discussion of FY 06-07 activities and accomplishments

UNFINISHED BUSINESS

10. Library Store report
11. Update on Strategic Plan 2010

INFORMATION ITEMS

12. Customer suggestions
13. Informational Items
 - a. Card thanking Kim Bui-Burton for her help with customer questions regarding reference and "general librarianship" at MPL
 - b. Letter of thanks and appreciation for Bridget McConnell
 - c. Email praising Summer Reading Program for Adults
 - d. CityTalk article highlighting Dina Stansbury
 - e. Letter thanking Bridget McConnell for her "friendly help" and excellent service

TRUSTEE COMMENTS

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendaize a matter of business on a future agenda.

ADJOURNMENT

The meeting was adjourned at 6:07 p.m.

Respectfully submitted

Mary Castagna, Chair
Library Board of Trustees

Tricia Andrada
Administrative Assistant

"The Board of Monterey Public Library Trustees provides stewardship for Monterey Public Library assets and services on behalf of all residents, ensures adaptability to a diverse population, changing environment and advancing technology. Trustees advise the City Council on matters pertaining to the Library, and advocate on the Library's behalf, while ensuring an ongoing flow of information between the Library, the community and the City Council, in accordance with Section 7.1 of the Monterey City Charter and in support of the mission statement of the Monterey Public Library."

-adopted by Library Board of Trustees, April 25, 2007

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

The City of Monterey is committed to include the disabled in all of its services, programs and activities. Please speak to the Library Administrative Assistant prior to the meeting if you require a hearing amplification device. For more agenda information, call 646-5669.



2007 SCHEDULE

Wednesday, August 22	5pm	Library Board – regular meeting	Library Community Room
Wednesday, September 26	5pm	Library Board – regular meeting	Library Community Room
Wednesday, October 24	5pm	Library Board – regular meeting	Library Community Room
Wednesday, December 5	5pm	Library Board – regular meeting	Library Community Room

Post agenda: City Hall, Library Lobby, monterey.org/boards/lib_agenda.html
Distribute agenda: City Council reading packet
Distribute agenda packets: Library Board of Trustees, Library Director, Assistant Director, Administrative Assistant, Special Services Coordinator, Youth Services Manager, Reference Supervisor, Library Civic Information Center, Library staff room