



MONTEREY PUBLIC LIBRARY

625 Pacific Street
Monterey, California 93940

Library Board of Trustees Minutes

Regular Meeting
June 27, 2007
5:00pm

Board of Trustees
Alice Yamanishi, Chair
Mary Castagna, Vice Chair
Maxine Reneker
Harry Wareham
Peggy Chandler

Library Director
Kim Bui-Burton

CALL TO ORDER

ROLL CALL

Library Board members present: Alice Yamanishi, Mary Castagna, Peggy Chandler, Maxine Reneker, Harry Wareham

Library Board members absent: None

Staff members present: Doug Holtzman, Diane DeWeese, Inga Labeaune, Karen Brown, Dennis Copeland, Victor Henry, Joe Johnson

PRESENTATIONS

Power Point Presentation~ Dennis Copeland gave a presentation on the trip he took to Dubrovnik, Croatia in February with other City Council members and guests. The Board thanked Mr. Copeland for his presentation.

APPROVAL OF MINUTES

1. May 23, 2007
Motion by Castagna to approve as amended. Second by Reneker. Motion carried.

REPORTS

2. Friends of the Library ~ Ms. Chandler reported that the Chocolate & Wine Tasting Benefit will be on July 19th from 7-9 p.m. She has tickets for sale and they may also be purchased at the door. Entries for the chocolate cookie contest need to be at the Library on Wednesday, July 19 by 4:00 p.m.; Rich Ruccello is working in conjunction with the Youth Arts Council, they will be making art objects out of corks; Friends have not yet received the results of proceeds earned from working the June elections but they are estimated to be around \$1,000; The House Tour will be on October 14, 2007; Big Sur Marathon final results will be reported next month; monthly booksale continues with the July booksale to feature young adult materials.
3. Statistical report ~ Oddity in number of customer visits and number of Monterey items checked out at all locations.
4. Volunteer report
5. Financial report
6. Library activity report ~ Ms. Reneker asked for update on Librarian recruitments. First round interview have been completed and five candidates were selected to move forward to the second round interviews to be held here at the end of July. Some compensation will be

offered for travel. Great response to recruitment with 26 qualified applicants. Ms. Reneker asked whether or not the Board could observe the assessment exercises. Discussion with Ms. Bui-Burton to follow. Mr. Holtzman made the following additions: a) The Bookmobile will be participating in the Fourth of July parade for possible the last time for this vehicle; b) Staff and family members will be walking in the parade carrying banners that promote various Library services; c) Harry Potter Trivia Contest will be held on Friday, July 20 at 7:00 in the Steinbeck Forum at the Conference Center; d) End of Summer Reading Program party to be held at Adventures by the Sea following the July 25th Board meeting from 6:30-8:30; e) Doug served on Pacific Grove Public Library oral board for Senior Librarian. Mary Housel, former Monterey Public Library On-call Librarian, was selected to fill the position beginning on July 9.

PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

NEW BUSINESS

7. Approval of proposed change to collection of customer service statistics
Motion to approve by Chandler. Second by Wareham. Motion carried.
8. Selection of officers process ~ Mr. Holtzman explained the upcoming process

UNFINISHED BUSINESS

9. Budget update ~ Mr. Holtzman distributed an updated budget package summarizing Council approved and not approved recommendations.
10. Live Homework Help Update
11. Partnership for Academic Excellence and Afterschool Learning (Peal) Update

INFORMATION ITEMS

12. Customer suggestions
13. Informational Items
 - a. Letter to Jeanne McCombs thanking her for the wonderful job she did setting up the paper maché exhibit.
 - b. Letter from the Library of California regarding 2007/08 CLSA Reimbursement Rates
 - c. Email thanking Bridget McConnell for her assistance with an interlibrary loan
 - d. Letters of thanks and appreciation from Spanish students after their class visit to MPL.
 - e. Article on Joanne White and the Bookmobile in *Carmel Magazine*
 - f. Acknowledgment of Jeanne McCombs and Friends of MPL for their support of the 2007 Monterey County High School Poetry Awards Anthology
 - g. Letter of thanks from the MCOE and Monterey Transition Program
 - h. Email thanking Jeanne McCombs for the information she provided regarding the Harry Potter Event
 - i. Acknowledgment of MPL staff in *The Real Wealth of Nations* book

- j. Email to Bridget McConnell commending her and MPL staff for providing outstanding service

TRUSTEE COMMENTS

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendaize a matter of business on a future agenda.

ADJOURNMENT

The meeting was adjourned at 6:57 p.m.

Respectfully submitted

Alice Yamanishi, Chair
Library Board of Trustees

Tricia Andrada
Administrative Assistant

“The Board of Monterey Public Library Trustees provides stewardship for Monterey Public Library assets and services on behalf of all residents, ensures adaptability to a diverse population, changing environment and advancing technology. Trustees advise the City Council on matters pertaining to the Library, and advocate on the Library’s behalf, while ensuring an ongoing flow of information between the Library, the community and the City Council, in accordance with Section 7.1 of the Monterey City Charter and in support of the mission statement of the Monterey Public Library.”

-adopted by Library Board of Trustees, April 25, 2007

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

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2007 SCHEDULE

Wednesday, June 27	5pm	Library Board – regular meeting	Library Community Room
Wednesday, July 25	5pm	Library Board – regular meeting	Library Community Room
Wednesday, August 22	5pm	Library Board – regular meeting	Library Community Room
Wednesday, September 26	5pm	Library Board – regular meeting	Library Community Room
Wednesday, October 24	5pm	Library Board – regular meeting	Library Community Room
Wednesday, December 5	5pm	Library Board – regular meeting	Library Community Room

Post agenda: City Hall, Library Lobby, monterey.org/boards/lib_agenda.html

Distribute agenda: City Council reading packet

Distribute agenda packets: Library Board of Trustees, Library Director, Assistant Director, Administrative Assistant, Special Services Coordinator, Youth Services Manager, Reference Supervisor, Library Civic Information Center, Library staff room