



MONTEREY PUBLIC LIBRARY

625 Pacific Street
Monterey, California 93940

Library Board of Trustees Minutes

Regular Meeting
April 25, 2007
5:00pm

Board of Trustees
Alice Yamanishi, Chair
Mary Castagna, Vice Chair
Maxine Reneker
Harry Wareham
Peggy Chandler

Library Director
Kim Bui-Burton

CALL TO ORDER

ROLL CALL

Library Board members present: Mary Castagna, Peggy Chandler, Alice Yamanishi, Harry Wareham

Library Board members absent: None

Staff members present: Kim Bui-Burton, Doug Holtzman, Diane DeWeese, Inga Labeaune, Jeanne McCombs, Karen Brown

APPROVAL OF MINUTES

1. March 28, 2007

Recommendation by Chair Yamanishi to amend sections # 9 and #10 of the minutes and table to the next meeting.

REPORTS

2. Friends of the Library ~ Friends will be working on Saturday April 28th at the Monterey Conference Center, welcoming runners participating in the Big Sur Marathon to raise money for MPL; plans are in the works for the Chocolate & Wine tasting to be held on July 19, 2007 and the House Tour on October 14, 2007; Friends will be assisting again with the June elections and volunteers are welcome; Chair Yamanishi added that lots of volunteers showed up to help stuff packets for the Big Sur Marathon race.
3. Statistical report
4. Volunteer report
5. Financial report

Library activity report~ Ms. Bui-Burton made the following additions: a) She is invited to Washington D.C. on June 27-28 to attend "Connecting to Collections", The National Conservation Summit; b) A report on Homework Help was received from Tutor.com and MPL was in the top 10% of usage in the nation for libraries our size; c) Grace Melody, former MPL Youth Librarian is now at Harrison Memorial Library and retiring RPT Youth Librarian Kathy Nielsen's last day will be May 5, 2007. A national recruitment will be launched next week to fill these positions; d) On Saturday, April 28th, "Dia de los Ninos" with Juan Sanchez will be at Montecito Park at 11 a.m. and a "Celebration of Teen Poets" will be held later that afternoon in the Community Room; e) Trustees invited to check out the latest website blogs on the Harry Potter book and Monterey's historical buildings by Jeanne McCombs; f) Chair Yaminishi commented on a recent Board sub-committee meeting held

and wanted a report regarding what financial data the Board might want to receive from staff.

PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

Dempsey Butler was present and commented that he was glad to see the bookmobile project still active and moving forward.

NEW BUSINESS

6. Approval of revised contract to provide library automation services to the City of Pacific Grove

Motion by Wareham to approve. Second by Reneker. Motion carried.

7. First reading of Policy 175: Loan of Laptop Computers

UNFINISHED BUSINESS

8. Second Reading and Adoption: Proposed Revised Library Board Mission Statement

Motion by Chandler to adopt as revised. Second by Castagna. Motion carried.

9. Budget Update
10. Update on Library Strategic Plan 2010

INFORMATION ITEMS

11. Customer suggestions
12. Informational Items
 - a. Staff workshop comments
 - b. Email acknowledging Library's assistance for History Day display
 - c. Email thanking Jeanne McCombs for her assistance
 - d. Letter from The Lyceum of Monterey County thanking Debbie Reagan for her participation in History Day

PRESENTATIONS

14. Power Point Presentation

TRUSTEE COMMENTS

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendaize a matter of business on a future agenda.

Chair Yamanishi attended the Mayor's Luncheon and reported to the Council on all the activities going on in the library, emphasizing outreach. Activities included the concerts, storytelling, the Homework Help program, and the new face of the MPL website and Internet blogs. Other topics of interest discussed were the Library Board Mission Statement and Strategic Plan 2010 development, information about the 80% of FT staff that will be retiring in the coming years and building plans for the Library expansion.

ADJOURNMENT

The meeting was adjourned at 6:55 p.m.

Respectfully submitted

Alice Yamanishi, Chair
Library Board of Trustees

Tricia Andrada
Administrative Assistant

"The Library Board of Trustees' mission is to oversee the administration and operation of the Monterey Public Library program and serve as a conduit for Monterey's citizens to the Monterey City Council in our joint effort to provide superior library service to the citizens of Monterey."

-adopted by Library Board of Trustees, April 28, 1999

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

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2007 SCHEDULE

Wednesday, May 23	5pm	Library Board – regular meeting	Library Community Room
Wednesday, June 27	5pm	Library Board – regular meeting	Library Community Room
Wednesday, July 25	5pm	Library Board – regular meeting	Library Community Room
Wednesday, August 22	5pm	Library Board – regular meeting	Library Community Room
Wednesday, September 26	5pm	Library Board – regular meeting	Library Community Room
Wednesday, October 24	5pm	Library Board – regular meeting	Library Community Room
Wednesday, December 5	5pm	Library Board – regular meeting	Library Community Room

Post agenda: City Hall, Library Lobby, monterey.org/boards/lib_agenda.html
Distribute agenda: City Council reading packet
Distribute agenda packets: Library Board of Trustees, Library Director, Assistant Director, Administrative Assistant, Special Services Coordinator, Youth Services Manager, Reference Supervisor, Library Civic Information Center, Library staff room