



MONTEREY PUBLIC LIBRARY

625 Pacific Street
Monterey, California 93940

Library Board of Trustees Minutes

Regular Meeting
January 24, 2007
5:00pm

Board of Trustees
Alice Yamanishi, Chair
Mary Castagna, Vice Chair
Maxine Reneker
Harry Wareham
Peggy Chandler

Library Director
Kim Bui-Burton

CALL TO ORDER

ROLL CALL

Library Board members present: Mary Castagna, Peggy Chandler, Alice Yamanishi, Harry Wareham, Maxine Reneker

Library Board members absent: None

Staff members present: Doug Holtzman, Diane DeWeese, Inga Labeaune, Jeanne McCombs, Dina Stansbury, Karen Brown

APPROVAL OF MINUTES

1. December 6, 2006
Motion by Castagna to approve the minutes. Second by Chandler. Motion carried.

REPORTS

2. Friends of the Library ~ Ms. Chandler reported that the Monterey Vista Neighborhood Association donated \$1000 to Friends; History Day will be in March and in conjunction with the Lyceum Program, a history project competition will be held with a first prize of \$100, second prize of \$50 and possibly a third prize; Friends annual book sale netted \$1,234; Chocolate & Wine tasting will be held July 19, 2007 and the House Tour on October 14, 2007.
3. Statistical report
 - a. November 2006
 - b. December 2006
4. Volunteer report
 - a. November 2006
 - b. December 2006
5. Financial Report
 - a. November 2006
 - b. December 2006
6. Library Activity Report ~ Doug Holtzman made the following additions: a.) "Bucks for Books" campaign received \$21,974; b) Dennis Copeland going to Dubrovnik in Kim's place. City is paying for his airfare and the Library is paying lodging; c) The library received \$17,412 in PLF from the State; d) Upgrade status given of Internet stations and updates to the PALS website.

7. Board Member Reports from CLA
 - a. Trustee Yamanishi
 - b. Trustee Reneker

PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

NEW BUSINESS

8. Live Homework Help grant-funded project update
9. "Books and More: the Library Store" update

UNFINISHED BUSINESS

10. Update on Library Strategic Plan 2010

INFORMATION ITEMS

11. Customer suggestions
12. Informational Items
 - a. Email thanking Kim for her wonderful presentation at the CLA Conference
 - b. Email thanking Joe Johnson for his quick response to a customer's request
 - c. Thank you card to Jeanne McCombs for the RLS Unbirthday program
 - d. Letter to the Herald praising the Monterey Public Library
 - e. Acknowledgement of Dennis Copeland in book for providing information and photos
 - f. Thank you card to Joanne White and Inga Labeaune for the Outreach program
 - g. Note of thanks to Jeanne McCombs for the wonderful stories.
 - h. Card of thanks for the Hungry Readers Program
 - i. Article in the Herald about local history books acknowledging Dennis Copeland and Jeanne McCombs as authors

TRUSTEE COMMENTS

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendaize a matter of business on a future agenda.

Kim Bui-Burton and Library recognized at recent Chamber of Commerce Luncheon

ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

Respectfully submitted

Alice Yamanishi, Chair
Library Board of Trustees

Tricia Andrada
Administrative Assistant

"The Library Board of Trustees' mission is to oversee the administration and operation of the Monterey Public Library program and serve as a conduit for Monterey's citizens to the Monterey City Council in our joint effort to provide superior library service to the citizens of Monterey."

-adopted by Library Board of Trustees, April 28, 1999

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

The City of Monterey is committed to include the disabled in all of its services, programs and activities. Telecommunications Device for the Deaf: 831 646 3421. Please speak to the Library Administrative Assistant prior to the meeting if you require a hearing amplification device. For more agenda information, call 646-5669.



2007 SCHEDULE

Wednesday, February 28	5pm	Library Board – regular meeting	Library Community Room
Wednesday, March 28	5pm	Library Board – regular meeting	Library Community Room
Wednesday, April 25	5pm	Library Board – regular meeting	Library Community Room
Wednesday, May 23	5pm	Library Board – regular meeting	Library Community Room
Wednesday, June 27	5pm	Library Board – regular meeting	Library Community Room
Wednesday, July 25	5pm	Library Board – regular meeting	Library Community Room
Wednesday, August 22	5pm	Library Board – regular meeting	Library Community Room
Wednesday, September 26	5pm	Library Board – regular meeting	Library Community Room
Wednesday, October 24	5pm	Library Board – regular meeting	Library Community Room
Wednesday, December 5	5pm	Library Board – regular meeting	Library Community Room

Post agenda: City Hall, Library Lobby, monterey.org/boards/lib_agenda.html

Distribute agenda: City Council reading packet

Distribute agenda packets: Library Board of Trustees, Library Director, Assistant Director, Administrative Assistant, Special Services Coordinator, Youth Services Manager, Reference Supervisor, Library Civic Information Center, Library staff room