



MONTEREY PUBLIC LIBRARY

625 Pacific Street
Monterey, California 93940

Library Board of Trustees Minutes

Regular Meeting
September 27, 2006
5:00pm

Board of Trustees
Peggy Chandler, Chair
Alice Yamanishi, Vice Chair
Mary Castagna
Dempsey Butler
Harry Wareham

Library Director
Kim Bui-Burton

CALL TO ORDER

ROLL CALL

Library Board members present: Mary Castagna, Peggy Chandler, Alice Yamanishi

Library Board members absent: Harry Wareham, Maxine Reneker

Staff members present: Kim Bui-Burton, Doug Holtzman, Karen Brown

APPROVAL OF MINUTES

1. August 23, 2006

Motion by Chandler to approve the minutes. Second by Castagna. Motion carried.

REPORTS

The Board acknowledged the following reports:

2. Friends of the Library ~ Trustee Chandler reported Wine and Chocolate received net of \$5,562; gearing up for House Tour; Friends will be staffing to polls for election day, training coming soon.
3. Statistical report
4. Volunteer reports
5. Financial reports
Library activity ~ Ms. Bui-Burton made the following additions: a.) State Library approved addition of Monterey Public Library to MOBAC, last step in process for State Library reimbursement, now eligible July 1, 2007 ; b.) Breakfast with State Librarian; c.) Attending groundbreaking ceremony for Castroville Library on Friday and CSUMB groundbreaking on Tuesday; d.) Live homework help to roll out on October 1; e.) Will be in New Orleans 3rd week in October for Summit of President's Advisory Council on Historic Preservation; f.) Recent upgrade to the Millenium system
6. Fundraising Subcommittee report

PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

NEW BUSINESS

8. Adjusting the Library Trust Fund budget and approving Information Services Division purchase of three photocopiers for public use.

Motion by Castagna to approve. Second by Chandler. Motion carried.

UNFINISHED BUSINESS

9. Second reading and adoption of Board Policy 190: Gifts, Donations, Sponsorships, and Fundraising

Motion by Castagna to approve. Second by Chandler. Motion carried.

10. Director performance evaluation update ~ Closed session Meeting to be held on Wednesday, October 11, 2006 at 4:00pm

INFORMATION ITEMS

11. Customer Suggestions
12. Informational Items
 - a. Note of thanks to Debbie Reagan
 - b. Email thanking Jeanne McCombs
 - c. Copy of Chamber Link with quote from Jeanne McCombs
 - d. Copy of Library Blog post regarding Back to School Fair at Del Monte Center

TRUSTEE COMMENTS

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendaize a matter of business on a future agenda.

ADJOURNMENT

The meeting was adjourned at 6:17 p.m.

Respectfully submitted

Alice Yamanishi, Chair
Library Board of Trustees

Tricia Andrada
Administrative Assistant

“The Library Board of Trustees’ mission is to oversee the administration and operation of the Monterey Public Library program and serve as a conduit for Monterey’s citizens to the Monterey City Council in our joint effort to provide superior library service to the citizens of Monterey.”

-adopted by Library Board of Trustees, April 28, 1999

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

The City of Monterey is committed to include the disabled in all of its services, programs and activities. Telecommunications Device for the Deaf: 831 646 3421. Please speak to the Library Administrative Assistant prior to the meeting if you require a hearing amplification device. For more agenda information, call 646-5669.



2006 SCHEDULE

Wednesday, September 27	5pm	Library Board – regular meeting	Library Community Room
Wednesday, October 11	5pm	Library Board – special meeting	Library Solarium Conf. Rm.
Wednesday, October 25	5pm	Library Board – regular meeting	Library Community Room
Wednesday, December 6	5pm	Library Board – regular meeting	Library Community Room

2007 SCHEDULE

Wednesday, January 24	5pm	Library Board – regular meeting	Library Community Room
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Post agenda:

City Hall, Library Lobby, monterey.org/boards/lib_agenda.html

Distribute agenda:

City Council reading packet

Distribute agenda packets:

Library Board of Trustees, Library Director, Assistant Director, Administrative Assistant, Special Services Coordinator, Youth Services Manager, Reference Supervisor, Library Civic Information Center, Library staff room