



MONTEREY PUBLIC LIBRARY

625 Pacific Street
Monterey, California 93940

Library Board of Trustees Minutes

Special Meeting
June 5, 2006
4:00pm

Library Solarium Room

Board of Trustees
Peggy Chandler, Chair
Alice Yamanishi, Vice Chair
Mary Castagna
Dempsey Butler
Harry Wareham

Library Director
Kim Bui-Burton

CALL TO ORDER

Library Board members present: Mary Castagna, Harry Wareham, Alice Yamanishi, Dempsey Butler

ROLL CALL

Library Board members absent: Peggy Chandler

Staff members present: Kim Bui-Burton, Doug Holtzman, Karen Brown, Jeanne McCombs, Dina Stansbury, Tricia Andrada, Victor Henry, David Kuhn

PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

UNFINISHED BUSINESS

1. Budget update and discussion ~ Ms. Bui-Burton updated Board as to status of budget and Office Assistant II position. The position will be presented to Council as a 20-hour Regular Part-time position rather than a Part-time Seasonal position. This will add a position to the Position Control List.

During review, it was discovered that the money for the laptops and the fund-raising software had been budgeted to the Trust Fund not the General Fund as had been originally proposed. Ms. Bui-Burton asked for a motion to approve these two expenditures as one-time transfers from the Trust Fund budget.

Motion by Castagna to approve. Second by Butler. Motion carried.

TRUSTEE COMMENTS

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendaize a matter of business on a future agenda.

ADJOURNMENT

The meeting was adjourned at 6:35 p.m.

Respectfully submitted

Peggy Chandler, Chair
Library Board of Trustees

Tricia Andrada
Administrative Assistant

“The Library Board of Trustees’ mission is to oversee the administration and operation of the Monterey Public Library program and serve as a conduit for Monterey’s citizens to the Monterey City Council in our joint effort to provide superior library service to the citizens of Monterey.”

-adopted by Library Board of Trustees, April 28, 1999

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

The City of Monterey is committed to include the disabled in all of its services, programs and activities. Telecommunications Device for the Deaf: 831 646 3421. Please speak to the Library Administrative Assistant prior to the meeting if you require a hearing amplification device. For more agenda information, call 646-5669.



UPCOMING MEETINGS AND EVENTS 2006 SCHEDULE

Wednesday, June 28 Room	5pm	Library Board – regular meeting	Library Community
Wednesday, July 26 Room	5pm	Library Board – regular meeting	Library Community
Wednesday, August 23 Room	5pm	Library Board – regular meeting	Library Community
Wednesday, September 27 Room	5pm	Library Board – regular meeting	Library Community
Wednesday, October 25 Room	5pm	Library Board – regular meeting	Library Community
Wednesday, December 6 Room	5pm	Library Board – regular meeting	Library Community

Post agenda: City Hall, Library Lobby, monterey.org/boards/lib_agenda.html
Distribute agenda: City Council reading packet
Distribute agenda packets: Library Board of Trustees, Library Director, Assistant Director, Administrative Assistant, Readers Services Manager, Special Services Coordinator, Youth Services Manager, Library Civic Information Center, Library staff room