



MONTEREY PUBLIC LIBRARY

625 Pacific Street
Monterey, California 93940

Library Board of Trustees Minutes

Regular Meeting
September 28, 2005
5:00pm

Board of Trustees
Peggy Chandler, Chair
Alice Yamanishi, Vice Chair
Mary Castagna
Dempsey Butler
Harry Wareham

Library Director
Kim Bui-Burton

CALL TO ORDER

ROLL CALL

Library Board members present: Dempsey Butler, Mary Castagna, Peggy Chandler, Harry Wareham, Alice Yamanishi

Library Board members absent: None

Staff members present: Kim Bui-Burton, Doug Holtzman, Karen Brown, Jeanne McCombs

APPROVAL OF MINUTES

1. Aug 24, 2005

Motion by Yamanishi to approve the minutes. Second by Castagna. Motion carried.

REPORTS

The Board acknowledged the following reports:

2. Friends of the Library ~ Trustee Yamanishi announced \$10,000 gift to the Community Foundation for Monterey County to establish Restricted Purpose Fund; staff "wish list" on hold until after Home Tour and upcoming fundraising; big book sale and signing on December 3
3. Statistical report
4. Volunteer report
5. Financial report
6. Library activity report ~ Ms. Bui-Burton made the following additions: a) 3 new Pages were recently hired; b) Recruitment for Librarian II, Reference Supervisor position has closed, top 4 candidates to be interviewed the last 2 weeks of October; c) City annual survey shows 5 point decrease in approval rating. Slip assumed to be result of reduction in hours; d) Pacific Grove Library Director Bobby Morrison is retiring in December. Pacific Grove City Manager contacted Fred Meurer regarding possibility of consolidation of library services. Meeting with Pacific Grove City staff, Fred Meurer, Ms. Bui-Burton and Trustees Yamanishi and Wareham has been scheduled; e) Ms. Bui-Burton going to Washington DC next week for Heritage and Cultural Tourism Summit, will attend meeting on grant funding initiatives, etc. Will also visit the Library and Museum Institute. Mr. Holtzman will also be out of town, Karen, Inga and Jeanne will be here; f) Attended Community Foundation grant making forum today
7. Fundraising Subcommittee Report

PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

NEW BUSINESS

8. Library Director's goals and objectives ~ The following suggestions were made: a) Spell out Access Monterey Peninsula (AMP); b) Change evaluation cycle to be April 2004 through June 2006 to coincide with budget year; c) Add "including priorities and timeline" to "Develop coordinated fundraising strategy, working with Board and Friends, and present to Board by January 31, 2006."
- Motion by Chandler to approve, with comments. Second by Wareham. Motion carried.***

UNFINISHED BUSINESS

9. Second Reading and Adoption: Revisions to Policy 170: Internet Access and Use.
Motion by Chandler to proceed with implentation of Wi-Fi under a draft policy pending clarification of City Attorney's suggested additions to the policy and that revision be tabled until October 26 meeting.
Motion to table by Castagna. Second by Butler. Item tabled to October 26 meeting.
10. Approval of agreement to establish a Restricted Purpose Fund for Monterey Public Library with the Community Foundation for Monterey County
Motion to continue to October 26 meeting. Yamanishi moved to continue.
Second by Castagna. Item moved to October 26, meeting.

INFORMATION ITEMS

11. Customer suggestions
12. Informational Items
- a. Thank you to Karen Brown from RLS Club and students
 - b. Copy of City Talk article recognizing Dina Stansbury winning the Liar's Contest in Seattle
 - c. Note enclosed with donation
 - d. Congratulations to Jeanne McCombs for her National Storytelling Network Award from performer Steven Henegar
 - e. Thank you to Dennis Copeland for his assistance
 - f. Congratulations to Jeanne McCombs for her National Storytelling Network Award
 - g. Thank you to Dennis Copeland and Jeanne McCombs for their assistance
 - h. Congratulations to Jeanne McCombs for her National Storytelling Network Award from performer Patrick Ball
 - i. Email acknowledging Jeanne McCombs hard work and dedication to the Alvarado Gallery
 - j. Copy of Acknowledgements section of the Images of America, Pacific Grove book recognizing the California History Room, Jim Conway and John Castagna

TRUSTEE COMMENTS

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendize a matter of business on a future agenda.

Trustee Yamanishi suggested that the Board express appreciation to staff every few months.
Trustee Butler express his appreciation for the condolences from staff for his family's loss.

ADJOURNMENT

The meeting was adjourned by Ms. Chandler at 6:25 p.m.

Respectfully submitted

Peggy Chandler, Chair
Library Board of Trustees

Tricia Andrada
Administrative Assistant

"The Library Board of Trustees' mission is to oversee the administration and operation of the Monterey Public Library program and serve as a conduit for Monterey's citizens to the Monterey City Council in our joint effort to provide superior library service to the citizens of Monterey."

-adopted by Library Board of Trustees, April 28, 1999

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

The City of Monterey is committed to include the disabled in all of its services, programs and activities. Telecommunications Device for the Deaf: 831 646 3421. Please speak to the Library Administrative Assistant prior to the meeting if you require a hearing amplification device. For more agenda information, call 646-5669.



UPCOMING MEETINGS AND EVENTS

Wednesday, October 26	5pm	Library Board – regular meeting	Library Community Room
Wednesday, December 1	5pm	Library Board – regular meeting	Library Community Room
Wednesday, January 25	5pm	Library Board – regular meeting	Library Community Room
Wednesday, February 22	5pm	Library Board – regular meeting	Library Community Room

Post agenda:

City Hall, Library Lobby, monterey.org/boards/lib_agenda.html

Distribute agenda:

City Council reading packet

Distribute agenda packets:

Library Board of Trustees, Library Director, Assistant Director, Administrative Assistant, Special Services Coordinator, Youth Services Manager, Reference Supervisor, Library Civic Information Center, Library staff room