



MONTEREY PUBLIC LIBRARY

625 Pacific Street
Monterey, California 93940

Library Board of Trustees Minutes

Regular Meeting
March 23, 2005
5:00pm

Board of Trustees
Harry Wareham, Chair
Peggy Chandler, Vice Chair
Mary Castagna
Dempsey Butler
Alice Yamanishi

Library Director
Kim Bui-Burton

CALL TO ORDER

ROLL CALL

Library Board members present: Dempsey Butler, Harry Wareham, Alice Yamanishi, and Peggy Chandler, Mary Castagna

Library Board members absent: None

Staff members present: Kim Bui-Burton, Doug Holtzman, Inga Labeaune, Karen Brown, Jeanne McCombs

APPROVAL OF MINUTES

1. February 23, 2005

Motion by Castagna to approve the minutes. Second by Chandler. Motion carried.

REPORTS

The Board acknowledged the following reports:

2. Friends of the Library ~ Still working on Home Tour. Chocolate and Wine Tasting event planning moving forward.
3. Statistical report
4. Volunteer report
5. Financial report
6. Library activity report ~ Ms. Bui-Burton made the following additions:
 - a. Trustee Yamanishi asked for clarification regarding the reception for the State Librarian reception. Meet and greet reception with ability to highlight local resources and the NPS Library.
 - b. Boiler update – the new boiler has been installed and the duct and pipe work is progressing.
 - c. The employee recognition breakfast will be held on Wednesday, April 13th at 7:30 a.m.
7. Fundraising Subcommittee report ~ Nothing new to report

PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

NEW BUSINESS

8. Approval of FY 05-06 Operating Fund Budget
Motion by Yamanishi. Second by Castagna. Motion carried
9. Approval of FY 05-06 Trust Fund Budget
Motion by Butler. Second by Castagna. Motion carried

UNFINISHED BUSINESS

10. Approval of response to Council request for Board and Commission input on proposed FY 05-06 Budget Reduction Plan/

Motion by Castagna. Second by Yamanishi. Motion carried

INFORMATION ITEMS

The Board acknowledged the following information items:

11. Customer suggestions
12. Correspondence
 - a. Letter of thanks to Dennis Copeland
 - b. Email thanking Victory Henry for his Reference assistance
 - c. Email thanking Inga Labeaune for her Reference assistance
13. Information Items
 - a. Article from PC World website referring people to AskNow
 - b. Edgar Kennedy Award presented to MPL for "Cover to Cover" program
 - c. Copy of acknowledgement page from Sharon Lawrence's *Jimi Hendrix: the man, the magic, the truth*, thanking Joe Johnson, Victor Henry and Bridget McConnell for their research assistance.

TRUSTEE COMMENTS

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendaize a matter of business on a future agenda.

ADJOURNMENT

The meeting was adjourned by Mr. Wareham at 6:30 p.m.

Respectfully submitted

Harry Wareham, Chair
Library Board of Trustees

Tricia Andrada
Administrative Assistant

"The Library Board of Trustees' mission is to oversee the administration and operation of the Monterey Public Library program and serve as a conduit for Monterey's citizens to the Monterey City Council in our joint effort to provide superior library service to the citizens of Monterey."

-adopted by Library Board of Trustees, April 28, 1999

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

The City of Monterey is committed to include the disabled in all of its services, programs and activities. Telecommunications Device for the Deaf:



831 646 3421. Please speak to the Library Administrative Assistant prior to the meeting if you require a hearing amplification device. For more agenda information, call 646-5669.

UPCOMING MEETINGS AND EVENTS

Wednesday, March 23	5pm	Library Board – regular meeting	Library Community Room
Wednesday, April 27	5pm	Library Board – regular meeting	Library Community Room
Wednesday, May 25	5pm	Library Board – regular meeting	Library Community Room
Wednesday, June 22	5pm	Library Board – regular meeting	Library Community Room

Post agenda: City Hall, Library Lobby, monterey.org/boards/lib_agenda.html

Distribute agenda: City Council reading packet

Distribute agenda packets: Library Board of Trustees, Library Director, Assistant Director, Administrative Assistant, Special Services Coordinator, Youth Services Manager, Reference Supervisor, Library Civic Information Center, Library staff room