



Monterey Public Library  
625 Pacific Street  
Monterey, California 93940

## Library Board of Trustees Agenda

Regular Meeting  
Wednesday, August 22, 2007  
5:00pm  
Library Community Room

Board of Trustees  
Mary Castagna, Chair  
Maxine Reneker, Vice Chair  
Alice Yamanishi  
Harry Wareham  
Peggy Chandler

Library Director  
Kim Bui-Burton

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### CALL TO ORDER

### ROLL CALL

### PRESENTATION

1. Recognition of Elliot Bender for Five Years of Service

### APPROVAL OF MINUTES

2. July 25, 2007

### REPORTS

3. Friends of the Library
4. Statistical report
5. Volunteer report
6. Financial report
7. Library activity report

### PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

### NEW BUSINESS

8. First Reading of revised Policy 105: Use of Meeting Rooms
9. Rescinding Policy 102: Periodicals Loan Policy
10. Rescinding Policy 124: Response to Theft or Vandalism of Library Materials and Policy 505: Fines and Refunds

### UNFINISHED BUSINESS

11. Update on Strategic Plan 2010

**INFORMATION ITEMS**

12. Customer suggestions

13. Informational Items

- a. Email to Doug Holtzman praising the staff and online reservation system
- b. Email suggestion regarding PALS system
- c. Email thanking Karen Brown for her wonderful help and being an "awesome librarian"!
- d. Letter to Jeanne McCombs giving thanks for the Stories for Adults program.

**TRUSTEE COMMENTS**  
 Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendize a matter of business on a future agenda.

**ADJOURNMENT**

*"The Board of Monterey Public Library Trustees provides stewardship for Monterey Public Library assets and services on behalf of all residents, ensures adaptability to a diverse population, changing environment and advancing technology. Trustees advise the City Council on matters pertaining to the Library, and advocate on the Library's behalf, while ensuring an ongoing flow of information between the Library, the community and the City Council, in accordance with Section 7.1 of the Monterey City Charter and in support of the mission statement of the Monterey Public Library."*

*-adopted by Library Board of Trustees, April 25, 2007*

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

The City of Monterey is committed to include the disabled in all of its services, programs and activities. Please speak to the Library Administrative Assistant prior to the meeting if you require a hearing amplification device. For more agenda information, call 646-5669.



**UPCOMING MEETINGS AND EVENTS**

**2007 SCHEDULE**

Wednesday, September 26	5pm	Library Board – regular meeting	Library Community Room
Wednesday, October 24	5pm	Library Board – regular meeting	Library Community Room
Wednesday, December 5	5pm	Library Board – regular meeting	Library Community Room
Wednesday, January 25	5pm	Library Board – regular meeting	Library Community Room

**Post agenda:** City Hall, Library Lobby, [monterey.org/boards/lib\\_agenda.html](http://monterey.org/boards/lib_agenda.html)  
**Distribute agenda:** City Council reading packet  
**Distribute agenda packets:** Library Board of Trustees, Library Director, Assistant Director, Administrative Assistant, Special Services Coordinator, Youth Services Manager, Reference and Readers Services Manager, Library Civic Information Center, Library staff room