



Monterey Public Library
625 Pacific Street
Monterey, California 93940

Library Board of Trustees Agenda

Regular Meeting
Wednesday, December 6, 2006
5:30pm
Library Community Room

Board of Trustees
Alice Yamanishi, Chair
Mary Castagna, Vice Chair
Peggy Chandler
Maxine Reneker
Harry Wareham

Library Director
Kim Bui-Burton

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. October 25, 2006
2. November 15, 2006

REPORTS

3. Friends of the Library
4. Statistical report
5. Volunteer report
6. Financial report
7. Library activity report
8. Report on the Association of Bookmobile and Outreach Services to Conference

PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

NEW BUSINESS

9. Approval of recommended Bookmobile Schedule for January through July 2007

UNFINISHED BUSINESS

10. Second reading and adoption of proposed revision to **Policy 135**: Interlibrary Loan Services
11. Approval of Library Mission, Values and Vision
12. Review of Library Board Policy 110 – Reference Service

INFORMATION ITEMS

13. Customer suggestions

14. Informational Items

- a. Email thanking Tricia Andrada for her assistance
- b. Note to Kim expressing appreciation for Library services
- c. Email recognizing Youth Services staff
- d. Email thanking Dennis Copeland for his assistance with a recruitment
- e. Email acknowledging coverage in Herald for Shades of Monterey project
- f. Email thanking Jeanne McCombs
- g. Acknowledgement of Annual Report
- h. Email thanking Jeanne McCombs
- i. Email from Shades of Monterey participant
- j. Card of thanks to Youth Services staff for great work
- k. Card acknowledging to Jeanne McCombs' hard work
- l. Card of thanks to Jeanne McCombs

TRUSTEE COMMENTS

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendaize a matter of business on a future agenda.

ADJOURNMENT

"The Library Board of Trustees' mission is to oversee the administration and operation of the Monterey Public Library program and serve as a conduit for Monterey's citizens to the Monterey City Council in our joint effort to provide superior library service to the citizens of Monterey."

-adopted by Library Board of Trustees, April 28, 1999

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

The City of Monterey is committed to include the disabled in all of its services, programs and activities. Telecommunications Device for the Deaf: 831 646 3421. Please speak to the Library Administrative Assistant prior to the meeting if you require a hearing amplification device. For more agenda information, call 646-5669.



UPCOMING MEETINGS AND EVENTS

2006 SCHEDULE

Wednesday, December 7 4pm Boards and Commissions meeting Conference Center

2007 SCHEDULE

Wednesday, January 24 5pm Library Board – regular meeting Library Community Room
Wednesday, February 28 5pm Library Board – regular meeting Library Community Room
Wednesday, March 28 5pm Library Board – regular meeting Library Community Room

Post agenda:

City Hall, Library Lobby, monterey.org/boards/lib_agenda.html

Distribute agenda:

City Council reading packet

Distribute agenda packets:

Library Board of Trustees, Library Director, Assistant Director, Administrative Assistant, Special Services Coordinator, Youth Services Manager, Reference and Readers Services Manager, Library Civic Information Center, Library staff room