



Monterey Public Library  
625 Pacific Street  
Monterey, California 93940

## Library Board of Trustees Agenda

Regular Meeting  
Wednesday, October 25, 2006  
5:00pm  
Library Community Room

Board of Trustees  
Alice Yamanishi, Chair  
Mary Castagna Vice Chair  
Peggy Chandler  
Maxine Reneker  
Harry Wareham

Library Director  
Kim Bui-Burton

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### CALL TO ORDER

### ROLL CALL

#### PRESENTATION

1. Joanne White – 10 years
2. Karen Brown – 15 years

#### APPROVAL OF MINUTES

3. September 27, 2006
4. October 11, 2006

#### REPORTS

5. Friends of the Library
6. Statistical report
7. Volunteer report
8. Financial report
9. Library activity report
10. Fundraising Subcommittee report – “Bucks for Books”

#### PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

#### NEW BUSINESS

11. Review of Library Board Policy 110: Reference Service
12. Approval of Calendar Year 2007 holiday and closure schedule
13. First reading of proposed revision to Policy 135: Interlibrary Loan Services

## UNFINISHED BUSINESS

## INFORMATION ITEMS

14. Customer suggestions

15. Informational Items

- a. Note of thanks to Jeanne McCombs for recent large print additions
- b. Note of thanks to Grace Melady for her assistance
- c. Email thanking Kim Smith for her reference assistance
- d. Letter from Institute of Museum and Library Services thanking Kim Bui-Burton for her assistance
- e. Email thanking Kim Bui-Burton for her presentation to donors for the Community Foundation for Monterey County
- f. Letter from the U.S. Small Business Administration thanking Kim Bui-Burton for use of the Library's facilities
- g. Note of thanks to Jeanne McCombs for her welcome at the RLS House reception

## CLOSED SESSION

Part or all of a meeting may be closed to the public under special conditions. Library Board can consider only matters covered in the agenda descriptions.

1. Public Employee Performance Evaluation – Pursuant to Government Code Section 54957 – Title: Library Director

## ANNOUNCEMENTS FROM CLOSED SESSION

## TRUSTEE COMMENTS

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendaize a matter of business on a future agenda.

## ADJOURNMENT

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*"The Library Board of Trustees' mission is to oversee the administration and operation of the Monterey Public Library program and serve as a conduit for Monterey's citizens to the Monterey City Council in our joint effort to provide superior library service to the citizens of Monterey."*

*-adopted by Library Board of Trustees, April 28, 1999*

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**UPCOMING MEETINGS AND EVENTS  
2006 SCHEDULE**

Wednesday, November 15	5 pm	Library Board – special meeting	Library Solarium Conf. Rm.
Wednesday, December 6	5pm	Library Board – regular meeting	Library Community Room

**2007 SCHEDULE**

Wednesday, January 24	5pm	Library Board – regular meeting	Library Community Room
Wednesday, February 28	5pm	Library Board – regular meeting	Library Community Room
Wednesday, March 28	5pm	Library Board – regular meeting	Library Community Room
Wednesday, April 25	5pm	Library Board – regular meeting	Library Community Room

**Post agenda:**

City Hall, Library Lobby, [monterey.org/boards/lib\\_agenda.html](http://monterey.org/boards/lib_agenda.html)

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City Council reading packet

**Distribute agenda packets:**

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