



Monterey Public Library  
625 Pacific Street  
Monterey, California 93940

## Library Board of Trustees Agenda

Regular Meeting  
Wednesday, August 23, 2006  
5:00pm  
Library Community Room

Board of Trustees  
Alice Yamanishi, Chair  
Mary Castagna, Vice Chair  
Peggy Chandler  
Maxine Reneker  
Harry Wareham

Library Director  
Kim Bui-Burton

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### CALL TO ORDER

### ROLL CALL

#### PRESENTATIONS

1. Dennis Copeland
2. Meg Morris
3. Diane Harmon
4. Tricia Andrada

#### APPROVAL OF MINUTES

5. July 26, 2006

#### REPORTS

6. Friends of the Library
7. Statistical report
8. Volunteer report
9. Financial report
  - a. FY 2005/2006
  - b. Council approved FY 2006/2007 Operating and Trust Fund budgets
  - c. Current FY 2006/2007 Status
10. Library activity report
11. Fundraising Subcommittee report

#### PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

#### NEW BUSINESS

12. Discussion of Library Board mission statement
13. Discussion of Library Board work plan for FY 06/07

14. Director Performance Evaluation
15. Discussion of responding to contracting opportunities
16. First reading – Board Policy 190: Gifts, Donations, Sponsorships, and Fundraising

### **UNFINISHED BUSINESS**

17. Strategic plan update

### **INFORMATION ITEMS**

18. Customer suggestions
19. Informational Items
  - a. Email regarding customer comments on California History Room
  - b. Card of thanks to Kim Bui-Burton for the ending of the non-resident fees
  - c. Email thanking Bridget McConnell for the new Interlibrary Loan process
  - d. Letter thanking Kim Bui-Burton for speaking at the 2006 California Preservation Conference in Sacramento
  - e. Note of thanks to Library staff from retiring Trustee Butler
  - f. Letter acknowledging Jeanne McCombs' workshops and events
  - g. Email thanking Inga Labeaune for her assistance
  - h. Email thanking Jeanne McCombs for the Tell-A-Celebration
  - i. Community Foundation for Monterey County quarterly statement

### **TRUSTEE COMMENTS**

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendize a matter of business on a future agenda.

### **ADJOURNMENT**

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*"The Library Board of Trustees' mission is to oversee the administration and operation of the Monterey Public Library program and serve as a conduit for Monterey's citizens to the Monterey City Council in our joint effort to provide superior library service to the citizens of Monterey."*

*-adopted by Library Board of Trustees, April 28, 1999*

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

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**UPCOMING MEETINGS AND EVENTS  
2006 SCHEDULE**

Wednesday, September 27	5pm	Library Board – regular meeting	Library Community Room
Wednesday, October 25	5pm	Library Board – regular meeting	Library Community Room
Wednesday, December 6	5pm	Library Board – regular meeting	Library Community Room

**Post agenda:** City Hall, Library Lobby, [monterey.org/boards/lib\\_agenda.html](http://monterey.org/boards/lib_agenda.html)

**Distribute agenda:** City Council reading packet

**Distribute agenda packets:** Library Board of Trustees, Library Director, Assistant Director, Administrative Assistant, Special Services Coordinator, Youth Services Manager, Reference and Readers Services Manager, Library Civic Information Center, Library staff room