



Monterey Public Library
625 Pacific Street
Monterey, California 93940

Library Board of Trustees Agenda

Regular Meeting
Wednesday, January 25, 2006
5:00pm
Library Community Room

Board of Trustees
Peggy Chandler, Chair
Alice Yamanishi, Vice Chair
Dempsey Butler
Mary Castagna
Harry Wareham

Library Director
Kim Bui-Burton

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. December 7, 2005

REPORTS

2. Friends of the Library
3. Statistical report
 - a. November 2005
 - b. December 2005
4. Volunteer reports
 - a. November 2005
 - b. December 2005
5. Financial reports
 - a. November 2005
 - b. December 2005
 - c. October Trust Fund Balance
6. Library activity report
7. Fundraising Subcommittee report

PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

NEW BUSINESS

8. Approval to close the Library on April 27, 2006 for annual staff development workshop
9. Update on Bookmobile program and next steps in planning for the next generation of Bookmobile services

UNFINISHED BUSINESS

10. Authorizing Trust Fund expenditures for Stories for Adults 20th Anniversary Tell-A-Celebration (formerly Tellabration)

INFORMATION ITEMS

11. Customer suggestions

12. Informational Items

- a. Copy of Peninsula Post article
- b. Thank you from journalist to Dennis Copeland
- c. Thank you to Bridget McConnell for her assistance
- d. Email acknowledging effort put into Annual Report
- e. Thank you from Monterey Institute to Dennis Copeland
- f. Card of thanks to Dennis Copeland
- g. Letter to Bay St. Louis Library from Friends, sent with \$1,000 donation
- h. Email thanking Bridget McConnell for her assistance
- i. Holiday thank you card acknowledging Bridget McConnell
- j. Note of thanks to Kim Bui-Burton for the new large print books
- k. Card of thanks acknowledging the Reference staff
- l. Card of thanks acknowledging the Reference staff
- m. Email regarding the Annual Report
- n. Email from Library volunteer thanking Jeanne McCombs
- o. Email (sent as Customer Suggestion) supporting the Terrace being open and acknowledging the Reference staff
- p. Copy of letter to City Manager Meurer thanking him for his presentation at the U.S. Cultural & Heritage Tourism Summit in Washington, DC, put together by Kim Bui-Burton together with a copy of "Letter to Leaders" from Monterey History and Art
- q. Copy of Carmel Pine Cone article about Food For Fines program
- r. Copy of MC Lars advertisement from Monterey Herald
- s. Email acknowledging Bridget McConnell's efforts
- t. Holiday card of thanks to Jeanne McCombs
- u. Card of thanks to the staff

TRUSTEE COMMENTS

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendaize a matter of business on a future agenda.

ADJOURNMENT

"The Library Board of Trustees' mission is to oversee the administration and operation of the Monterey Public Library program and serve as a conduit for Monterey's citizens to the Monterey City Council in our joint effort to provide superior library service to the citizens of Monterey."

-adopted by Library Board of Trustees, April 28, 1999

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

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**UPCOMING MEETINGS AND EVENTS
2006 SCHEDULE**

Wednesday, February 22	5pm	Library Board – regular meeting	Library Community Room
Saturday, February 25	9am	2006 CALTAC Workshop in Library Leadership	Cupertino, CA
Wednesday, March 22	5pm	Library Board – regular meeting	Library Community Room
Wednesday, April 26	5pm	Library Board – regular meeting	Library Community Room
Wednesday, May 24	5pm	Library Board – regular meeting	Library Community Room
Wednesday, June 28	5pm	Library Board – regular meeting	Library Community Room

Post agenda:

City Hall, Library Lobby, monterey.org/boards/lib_agenda.html

Distribute agenda:

City Council reading packet

Distribute agenda packets:

Library Board of Trustees, Library Director, Assistant Director, Administrative Assistant, Special Services Coordinator, Youth Services Manager, Reference and Readers Services Manager, Library Civic Information Center, Library staff room