



Monterey Public Library
625 Pacific Street
Monterey, California 93940

Library Board of Trustees Agenda

Regular Meeting
Wednesday, July 27, 2005
5:00pm
Library Community Room

Board of Trustees
Harry Wareham, Chair
Peggy Chandler, Vice Chair
Dempsey Butler
Mary Castagna
Alice Yamanishi

Library Director
Kim Bui-Burton

CALL TO ORDER

ROLL CALL

SELECTION OF OFFICERS

1. Selection of Officers

APPROVAL OF MINUTES

2. June 22, 2005

REPORTS

3. Friends of the Library
4. Statistical report
5. Volunteer reports
6. Financial reports
7. Library activity report
8. Fundraising Subcommittee report

PUBLIC COMMENTS

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

NEW BUSINESS

9. Request to Friends of the Library regarding establishment of a Restricted Purpose Fund for Monterey Public library with the Community Foundation for Monterey County, and development of differentiated fundraising strategy

UNFINISHED BUSINESS

INFORMATION ITEMS

10. Customer suggestions
11. Informational Items
 - a. 7/5/05 memo to City Council from Board
 - b. Thank you to Dennis Copeland for his assistance
 - c. Thank you to Dennis Copeland, donation included

- d. Thank you from the Pacific Grove Kiwanis to Kim Bui-Burton
- e. Thank you to Jeanne McCombs from Volunteer Coordinator, Tish Sammon
- f. Thank you from local artist to Jeanne McCombs
- g. Thank you to Karen Brown, Dina Stansbury, Jeanne McCombs and Joanne White
- h. Thank you to Jeanne McCombs for her participation in the City's "Who Knew" contest
- i. Thank you to Victor Henry and Joe Johnson for their Reference assistance
- j. Email thanking Bridget McConnell for her ILL assistance
- k. Email thanking Jeanne McCombs for her assistance
- l. Email of appreciation to Jeanne McCombs regarding the Harry Potter Trivia Contest
- m. Letter to Kim Bui-Burton acknowledging staff assistance, specifically Jeanne McCombs and Phyllis Kimber, with the Children's Services International book drive.
- n. Email thanking Jeanne McCombs for assistance

TRUSTEE COMMENTS

Trustees may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Board may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Library matter, or direct staff to place a request to agendaize a matter of business on a future agenda.

ADJOURNMENT

"The Library Board of Trustees' mission is to oversee the administration and operation of the Monterey Public Library program and serve as a conduit for Monterey's citizens to the Monterey City Council in our joint effort to provide superior library service to the citizens of Monterey."

-adopted by Library Board of Trustees, April 28, 1999

The Library Board of Trustees meeting packet may be reviewed by the public in the Library. Information distributed to the Council at the Council meeting becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.

The City of Monterey is committed to include the disabled in all of its services, programs and activities. Telecommunications Device for the Deaf: 831 646 3421. Please speak to the Library Administrative Assistant prior to the meeting if you require a hearing amplification device. For more agenda information, call 646-5669.



UPCOMING MEETINGS AND EVENTS

Wednesday, August 24	5pm	Library Board – regular meeting	Library Community Room
Wednesday, September 28	5pm	Library Board – regular meeting	Library Community Room
Wednesday, October 26	5pm	Library Board – regular meeting	Library Community Room
Wednesday, December 1	5pm	Library Board – regular meeting	Library Community Room

Post agenda: City Hall, Library Lobby, monterey.org/boards/lib_agenda.html

Distribute agenda: City Council reading packet

Distribute agenda packets: Library Board of Trustees, Library Director, Assistant Director, Administrative Assistant, Special Services Coordinator, Youth Services Manager, Reference and Readers Services Manager, Library Civic Information Center, Library staff room