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# HISTORIC PRESERVATION COMMISSION Draft Minutes

Regular Meeting  
October 8, 2009  
4:00 P.M. – 6:30 P.M.

**DRAFT (10/14/2009 1:47 PM)**

## **Commissioners**

Virginia McLain, Chair  
Todd Porteous, Vice-Chair  
John Castagna  
Maria Lucido  
Jean O'Brien  
Bob Petty  
Carol O'Neil

*(Non-voting):*  
Dennis Hodgkin  
Ann Swett

## **CALL TO ORDER**

Chair McLain called the meeting to order at 4:06 P.M.

## **ROLL CALL**

**Commissioners Present:** Castagna, Lucido, McLain, O'Brien, Petty, Porteous

**Commissioners Absent:** Hodgkin, O'Neil, Swett

**Staff Present:** Senior Planner Forrest Ebbs, Principal Planner Kim Cole, Parks and Maintenance Superintendent Doug Stafford, Recording Secretary Lisa L. Hanes

## **PUBLIC COMMENTS**

PUBLIC COMMENTS allows the public to speak for a maximum of three minutes on any subject, which is not on the agenda. Any person or group desiring to bring an item to the attention of the Historic Preservation Commission may do so by addressing the Commission during Public Comments or by addressing a letter of explanation to: Planning, Engineering and Environmental Compliance Division (PEEC), City Hall, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details. Note: Public Comments are taken during the afternoon session and continued at the evening session. Individuals may choose to speak once for up to three minutes at either session, but not both.

None.

## **APPROVAL OF MINUTES**

**September 10, 2009**

Commissioner Petty said he was absent from the September 10, 2009, meeting and the minutes indicate he was present for voting. Staff will amend the Minutes accordingly.

**ACTION:** On consent, approved the minutes of September 10, 2009, as amended. 5-0-1 (Abstained – Petty) -1 (Absent – O'Neil).

## **REVIEW OF CONSENT ITEMS**

REVIEW OF CONSENT ITEMS allows for a review of those items recommended for approval on consent or recommended to be continued, tabled or withdrawn, etc. CONSENT ITEMS consists of those items which are routine and for which a staff recommendation has been prepared. A member of the public or a Commissioner may request that an item recommended for approval on consent be heard on the regular agenda for further discussion.

## **PUBLIC HEARINGS**

PUBLIC HEARINGS are held to receive public comment on certain items pending Historic Preservation Commission action. You are welcome to offer your comments after being recognized by the Chair. The Chair may limit the time allocated to each speaker. Project representation is required.

1. **570 Pacific Street (City Hall); Historic Application 09-179; Applicant Doug Stafford, City of Monterey Parks Department; Owner City of Monterey; CO-H1 Zoning District; Exempt from CEQA Requirements. (Continued from September 10, 2009).**

Consideration of new security and landscape lighting in and around Friendly Plaza and adjacent to Pierce Street.

**ACTION: Approved the installation of the landscape lights with findings and amended conditions. 6-0-1 (Absent – O’Neil).**

Staff Presentation/Commissioners Questions:

Forrest Ebbs presented the staff report and along with Doug Stafford, answered Commissioners’ questions.

Public Comments:

Barbara Bass Evans, New Monterey Resident said she is concerned about the expenditure of the project and suggested continuing the project until the City is in a better financial position. She said according to the police department, there have been no reports of injuries or criminal activity in Friendly Plaza. She also said the Neighborhood Improvement Program (NIP) funds were granted for a concept plan.

Commissioner Comments:

Commissioner Porteous said the new proposal is a big improvement from the original.

Commissioner Petty said the project would enhance the look of Friendly Plaza.

Commissioner Lucido said a lighting plan for the Historic District should be implemented before the project moves forward.

Chair McLain said if the project is approved, a Condition of Approval should be added stating that when a lighting plan is made for the Historic District, the project shall conform to the standards.

Commissioner Castagna said the role of the Historic Preservation Commission (HPC) is to protect historic resources. He said although there have been no reported injuries or criminal activity in Friendly Plaza, because of the current proposed project identifying the potential for a problem, the City could be at risk if something does happen. He motioned to approve the installation of the landscape lights with findings and an added condition that the lights will be reviewed upon adoption of a final lighting plan for the Historic District. Commissioner O’Brien seconded the motion.

MOTION:

On a motion by Commissioner Castagna, seconded by Commissioner O’Brien, it was moved to approve the installation of the landscape lights with findings and amended conditions. The motion passed by the following vote:

AYES:	6	COMMISSIONERS:	Castagna, Lucido, McLain, O’Brien, Petty, Porteous
NOES:	0	COMMISSIONERS:	None
ABSENT:	1	COMMISSIONERS:	O’Neil

The Commission directed staff to make the final decision of the design of the light fixture, taking into consideration the suggestions from the Commission.

**PUBLIC APPEARANCE**

PUBLIC APPEARANCE items are reports on non-routine issues that might stimulate public discussion, but that do not require formal noticing as public hearings. You are welcome to offer your comments after being recognized by the Chair. The Chair may limit the time each speaker is allocated.

2. **Historic Preservation Work Program for Fiscal Years 2009/2010 and 2010/2011.**

**ACTION:** **Approved the Work Program for Fiscal Years 2009/2010 and 2010/2011 as submitted. 6-0-1 (Absent – O’Neil).**

Staff Presentation/Commissioners Questions:

Forrest Ebbs presented the staff report and answered Commissioners’ questions.

Public Comments:

None.

Commissioner Comments:

Commissioner Lucido motioned to approve the Work Program for Fiscal Years 2009/2010 and 2010/2011 as submitted. Chair McLain seconded the motion.

MOTION:

On a motion by Commissioner Lucido, seconded by Commissioner McLain, it was moved to approve the Work Program for Fiscal Years 2009/2010 and 2010/2011 as submitted. The motion passed by the following vote:

AYES:	6	COMMISSIONERS:	Castagna, Lucido, McLain, O'Brien, Petty, Porteous
NOES:	0	COMMISSIONERS:	None
ABSENT:	1	COMMISSIONERS:	O'Neil

**STAFF INFORMATIONAL REPORTS**

Staff Information Reports (SIR's) supply the Commission with written or oral information that they may wish to discuss or take action by placing the item on a future agenda.

Forrest Ebbs reminded the Commission that the California Conference for the Preservation of History is coming up and there is still time to sign up. He requested that the Commissioners email him if interested in attending the event as a spectator or volunteer. Mr. Ebbs said that he spoke with staff in San Luis Obispo regarding scheduling a joint meeting, and the potential date will be in February or March 2010 due to the City of San Luis Obispo's current work load.

Kimberly Cole informed the Commission that the Planning, Engineering and Environmental Compliance Division is still undergoing some changes and announced that Bill Reichmuth's position as Director of Plans and Public Works will not be replaced, but Chip Rerig, Chief of Planning, Engineering and Environmental Compliance will be taking over part of the duties along with Hans Uslar, Assistant Director Plans and Public Works. She also announced that Principal Planner Elizabeth Caraker will be taking over HPC administration. Ms. Cole said a meeting with all Chairs and Vice Chairs from the various Boards and Commissions will take place quarterly and staff is working on training seminars for the Commissioners/Committee Members and welcomes suggestions for training topics.

**COMMISSION COMMENTS**

Commissioners may ask questions for clarification, make brief announcements or make a brief report on his or her activities. In addition, the Commission may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any City matter, or direct staff to place a request to agendaize a matter of business on a future agenda (G.C. 54954.2).

Chair McLain said she attended the Tea and Tour for the Monterey Civic Club and was pleased to see Monterey listed as a contributor to the retrofit project. She read a brief description of the origin of the Monterey Civic Club.

Commissioner O'Brien requested the Council be informed of the need to move forward with the National Historic Landmark (NHL) District and updating of the Historic Master Plan. Mr. Ebbs said staff informed the Council at the last City Council meeting that projects in the Historic District are moving forward and there is a need to start the process of updating the Historic District. He also informed the Commission that staff has applied for Neighborhood Improvement Project funding of the project.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 5:08 P.M.