



Colton Hall Museum  
and  
Cultural Arts Commission

**Minutes**

Council Chamber  
Few Memorial Hall of Records  
Monterey, California

MONDAY, JANUARY 28, 2008

4:00 p.m.

**Commissioners**  
Elizabeth Schneider, Chair  
Fatima Dias, Vice-Chair  
Robert Greenwald  
Tandy Messenger  
Esther Rodriguez  
Sandra Solitario  
Susan Theodore  
**Ex-Officio Commissioners**  
Rose Marie Ansel  
Mary Buskirk  
Erna Morris  
Robert Reese  
Morgan Stock

**CALL TO ORDER**

Commissioners present: Elizabeth Schneider, Fatima Dias, Robert Greenwald, Tandy Messenger, Erna Morris, Robert Reese, Esther Rodriguez, Sandra Solitario, Susan Theodore  
Commissioners absent: Rose Marie Ansel, Mary Buskirk and Morgan Stock  
Staff members present: Kim Bui-Burton, Jim Conway, Chalet Catlin and Claire Rygg

**ROLL CALL**

Review of Commission Duties and Responsibilities  
Selection of Chair and Vice Chair for 2008 – ***Motion by Solitario to elect Schneider as Commission Chair and Dias as Vice Chair for 2008. Second by Theodore. All ayes and motion carried.***

**APPROVAL OF MINUTES**

1. November 19, 2007  
***Motion by Theodore to approve minutes as distributed. Second by Dias. All ayes and motion carried.***

**PUBLIC COMMENTS**

PUBLIC COMMENTS allows you, the public, to speak for a maximum of three minutes on any subject which is not on the agenda. Any person or group desiring to bring an item to the attention of the Commission may do so by addressing Commission during Public Comments or by addressing a letter of explanation to: Library Director, Monterey Public Library, 625 Pacific Street, Monterey, CA 93940. The appropriate staff person will contact the sender concerning the details.

None

**REPORTS**

2. Museum and Cultural Arts Division Activity Report –November 10 – January 17, 2008
  - a. Commission member introduction
  - b. Presentation of 5-year employee award to Chalet Catlin
3. Mid-year Review of 2007-2008 Workplan
4. Angel Fundraising Project Report – Conway described the Angel Fundraising project to the new commissioners and how the funds raised are to restore the angels. The City of Monterey has 60 small angels and 40 large angels; 36 are hung throughout the city. Catlin gave a report on the angel inventory - nine angels are beyond repair and 16 need restoration. There are three options for restoration: 1) a conservator; 2) one artist to restore angels or 3) staff would supervise an assembled team of artists who would restore angels. Staff will provide a report to the Commission regarding costs of these restoration options and the next phase in this project.

**OLD BUSINESS**

5. Establish Golden State Theatre Grants Hearing Date – Staff recommended Monday, March 10, 2008 at 4:00 pm.

**Motion by Dias to approve Monday, March 10, 2008, 4:00 pm as hearing date. Second by Solitario. All ayes and motion carried.**

6. Approve Funding Strategy for 2008-2009 Colton Hall Music Series – Bui-Burton reported that Staff will give Commission ideas for funding strategy for this popular venue. Conway reported music season is funded for 2008 for approximately \$2,500 and series donations will be approximately \$900. The series was started in the early 1990s with funding from corporations, foundations, public mailings and city council's general fund. Catlin noted total cost of series is just over \$3K and suggested mailing out donation letters – total cost of mailout \$100.00. Museum can also solicit donations by grant applications through Community Foundation and National Endowment for the Arts which has music access to artistic excellence grant – deadline for application is March 10 and an August deadline. Messenger stated NEA grants require a lot of work for funds under \$10K. She suggested other funding options as well as tapping the Irvine Foundation or Cultural Council for Monterey County. Sponsorship options were discussed. Bui-Burton noted that the City is not a 501(C3) which narrows the range of grants available. Conway reminded commission the need to identify funding by June 2008. Dias suggested applying for a larger grant for music and Presidio Museum - tying them together. Catlin mentioned the Challenge for America: Reaching Every Community Fund. Staff will look at deadlines for suggested grants. Schneider suggested mailing out donation letters. A draft of the letter will be ready for commission to approve at February 25 meeting and would be mailed during the time of the last concert – March 12, 2008 and a copy will be placed in the concert program. Dias volunteered to help with publicity.

## **NEW BUSINESS**

Bui-Burton passed out to the Commission the new "Explore Monterey" brochures.

## **COMMISSIONER COMMENTS**

Commission may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the Commission may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any Cultural Arts or Colton Hall Museum matter, or direct staff to place a request to agendaize a matter of business on a future agenda.

Theodore – Suggested that the subject of renovating Lower Presidio Historic Park be placed back on agenda. Bui-Burton suggested that Theodore, Dias and Conway give report from their meeting in September on the Presidio and present it to the Commission. She also stated she was glad to have new Commissioners here.

Dias – Agreed with Theodore and also mentioned that nominations for the Community Service Award for Volunteers is February 1, 2008.

Morris – If another Angel fundraising auction is held, be sure to include other schools to create small angels so students who want to participate do not feel left out.

Reese – November Angel Auction was outstanding.

Rodriguez – Angel Auction was a great event and she bought an angel.

Messenger – Happy to work with the public, congratulated Schneider and Dias for taking on chair and vice-chair positions.

Greenwald – Pleased to be included with Commission. Looking forward to hearing the groups who apply for grants and their presentations.

Schneider – Thanks to library and staff for helping with angel auction and for providing the space to hold the auction.

## **NEXT MEETING**

Colton Hall and Cultural Arts Commission Meeting – Monday, February 25, 2008 – 4:00 pm – City Council Chambers

**ADJOURNMENT – 5:15 pm**

The Colton Hall Museum and Cultural Arts Commission meeting packet may be reviewed by the public at the Library. Information distributed to the Commission becomes part of the public record. A copy of written material, pictures, etc., should be provided for this purpose.

The City of Monterey is committed to include the disabled in all of its services, programs and activities. Please speak to the Museum Division at **646-5648** 24 hours in advance of the meeting to make the necessary arrangements.



**CITY OF MONTEREY'S 24-HOUR SUGGESTION HOTLINES:**

Voicemail: 646-3799  
FAX: 646-3793  
Email: [suggest@ci.monterey.ca.us](mailto:suggest@ci.monterey.ca.us)  
WebPage: <http://www.monterey.org>

**UPCOMING MEETINGS AND EVENTS**

**2008 SCHEDULE**

<b>Monday, February 25</b>	<b>4:00 pm Cultural Arts Commission – regular meeting - City Hall Chambers</b>
<b>Friday, February 29</b>	<b>4:00 pm Golden State Theatre Matching Cultural Grant Application Deadline</b>
<b>Monday, March 10</b>	<b>4:00 pm Cultural Arts Commission – Golden State Theater Grant Hearing</b>
<b>Wednesday, March 12</b>	<b>7:30 pm Evening Music Concert at Colton Hall</b>
<b>Monday, March 24</b>	<b>4:00 pm Cultural Arts Commission – regular meeting - City Hall Chambers</b>

<b>Post agenda:</b>	City Hall, <a href="http://www.monterey.org">www.monterey.org</a>
<b>Distribute agenda:</b>	Commission reading packet
<b>Distribute agenda packets:</b>	Colton Hall and Museum of Cultural Arts Commission, Library Director, Assistant Director, Museum & Cultural Arts Manager