

Commissioners

Carol Todd, Chair
Nancy Selfridge, Vice Chair
Jerry Welling
Elizabeth Schneider
Sandra Solitario
Susan Theodore
Anne Washburn

Ex-Officio Commissioners

Rose Marie Ansel
Robert Reese
Morgan Stock
Mary Buskirk
Erna Morris

MINUTES

COLTON HALL MUSEUM AND CULTURAL ARTS COMMISSION

November 27, 2006, 4:00 p.m.

City Council Chamber

Present: Commissioners Todd, Selfridge, Theodore, Washburn, Welling, Solitario and Morris

Staff: Kim Bui-Burton, Doug Holtzman, Jim Conway, Chalet Catlin, Judy White

Absent: Commissioners Schneider, Ansel, Reese, Stock and Buskirk

I. CALL TO ORDER

Chair Todd called the meeting to order at 4:00 PM.

II. APPROVAL OF MINUTES

Meeting of October 23, 2006. Commission and staff made corrections to minutes:

1) Staff Reports B- Cultural Arts Grants staff report due January 2007 instead of November 2006. 2) Old Business B – Commissioner Todd, not Commissioner Washburn spoke to Rick Johnson of the Old Monterey Business Association, who indicated they could use their labels on letters to businesses and could have a spot at the Tuesday Farmer's Market. 3) Commission Comments E – corrections of website for pictures of Friends of the Library House tour from MPL.com to MPLFriends.com. Doug Holtzman commented that Mayor Albert had stepped into the last meeting to recognize and thank the commissioners for all their work and the support of the commission.

MOTION: Motion made by Commissioner Washburn to approve minutes, seconded by Commissioner Welling. All ayes, motion passed.

III. PUBLIC COMMENTS

None

IV. STAFF REPORTS

A. Activity report – Kim Bui-Burton presented commission with the staff report and acknowledged Chalet Catlin's promotion to Cultural Arts Assistant.

B. Update on Cultural Arts Grants - Kim told the commission that staff was collecting information regarding the past grants and will be presenting a staff report in January.

C. Update on NIP Monument Repair Project - Jim gave an oral report – staff sent out six Request for Proposals, but received only one bid (from Architectural Resources Group). Jim contacted the firms that did not respond and they all indicated they did not have time right now. ARG submitted complete proposal and resume; they have worked with the city before with the Ricketts' Lab retrofit and Vasquez Adobe. A staff report for city council to release the funds will be submitted. The bid amount was more than allotted, and as there could be more damage than we are aware, staff will prioritize monuments for repairs in the staff report. First priority, The Bertold Monument, if money

is left over it will go to the Serra Monument then Sloat Monument. The staff report will outline the priorities.

V. OLD BUSINESS

A. Status of City Memorial for Commissioner Nash – Kim Bui-Burton communicated with Doug Stafford to meet with commission and staff for possible location of the memorial bench and gave an approximate cost, which should be covered by the city. Staff are looking to move forward after the first of the year.

B. 2007 Angel Fundraising Project Update – Commissioner Welling provided a sample letter that Kim Bui-Burton had revised. A \$50 stipend to the artist was debated due to financial resources. Staff recommended not to mention a possible stipend amount in the letter. Approximately 30 letters will go out in January 2007. It was agreed artists notify Welling by January 15, 2007 of their participation. Commissioner Washburn suggest stating that we are working on donations for a stipend and get a letter out to the merchants by January 1, 2007. Commissioner Welling suggests changing the January 15, 2007 date to January 30, 2007. Commissioner Todd suggested keeping the January 15 date, but not mentioning any amount of money to be given. Commissioner Welling expressed concern if a letter is sent out without all the commissioners viewing it first.

Commissioner Welling measured the plywood for the angels and it is $\frac{1}{4}$ ", not $\frac{1}{2}$ " as previously thought, which will cost less and be easier to handle. State Parks has a few that are the $\frac{1}{2}$ ". The angel style is allowed to be used. The artists prefer the head and neck style and can use front style angel as opposed to the style with the head incorporated into the wing. Chalet says we have copyright and we can use all styles as it was the same artist who made them, she just changed her last name. Jim says we do have the rights to use as we paid for the rights to use. Commissioner Welling will send a sample of the angel with the letter and the angel used on the 2006 calendar. Nancy suggested her son to cut out the angels. Commissioner Washburn says any suggestions to artists should be referred to Commissioner Welling.

Commissioner Welling says for the silent auction, the minimum bid for the larger angel should be \$200. The little angels will have a set price. Commissioner Washburn says schools have their choice of angels and are not part of the silent auction, but they will be for sale. Commissioner Morris has an order for 60 small angels. Commissioner Morris mentioned that if the merchants want to display the angels in their place of business that can be worked out. Kim said there should be a signed agreement with artists indicating they are giving this artwork as a donation and it should be suitable for audiences of all ages and an agreement that states that the commission has a right of refusal of any artwork for any reason. This should be included in the first letter to the artist. Commissioner Welling says the artists are thrilled to do this project. Commissioner Todd suggested the Tuesday Farmers Market as a good place to show as this is their slow period. Commissioner Washburn suggested charging each merchant \$100. Jim suggested combining with the Christmas Tree lighting or Christmas in the Adobes.

Commissioner Solitario looked at more venues for the event. Monterey Civic Club holds 107, with a \$350 fee, which is not large enough. The Masonic Lodge was a bit larger and charges \$450 fee and is very nice. The Library is still available for the venue. Commissioner Solitario needs the actual budget and number of people to proceed. Commissioner Welling should have artists' responses back by end of February to know how many artists involved. **MOTION:** Commissioner Solitario made a motion for the commission to allow Commissioner Washburn and Welling to draft and send out a letter

to artists stating a possibility of a stipend, and a requesting a response from artists by February 1, 2007. Seconded by Commissioner Selfridge. All ayes, motion passed.

New business item was moved before the Call for Art.

C. Call for Art – Chalet presented the Call for Art submissions. Twenty-two artists/groups applied. Staff strongly suggested a total of three artists per show instead of four and a total of three shows for the year. The commission was informed of the difficulty of hanging four artists in the Gallery and the logistics of delivery, scheduling, and organizing multiple artists. Commissioner Theodore suggested small pictures go in the case. Jim stated that the presentations are samples of the artists work, not the actual sizes of pieces they would show. Chalet outlined how the process would work and asked that the commission take notes during the first run through. During the second showing the commission would determine appropriate art and select artists. Commissioner Todd also suggested the commission consider price.

Commissioner Washburn indicated some artists had displayed in other venues in the area. Jim mentioned the display case can highlight pieces with lighting.

Commissioner Todd stated the final grouping decisions as follows for the 3 shows:

1st Group: Mary Lou Pilnick/Mary Alice Hinman/Carol Gray and Mary Ellen Hick

2nd Group: Olia Poloyneff, Chester Ng, Nguyen

3rd Group: Marvin Anderson/William Lawrence and Charlene C. Doran

MOTION: Commissioner Welling made a motion to accept the grouping as stated by Commissioner Todd. Seconded by Commissioner Theodore. All ayes, motion passed.

VI. NEW BUSINESS

A. Review Chair rotation –The usual rotation would be Vice-Chair Selfridge moved to Chair. The vice-chair position is a little more confusing. Kim mentioned the Vice-Chair should be whomever has served the longest term but not served as Chair. Currently, four commissioners have the same amount of time on the commission in this regard and so there were two ways to solve. One would be to go in alphabetical order and the other would be to nominate someone to the position. Commissioner Todd indicated Commissioner Schneider was in Santa Barbara and not available. Commissioner Theodore suggesting nominating Commissioner Washburn as Vice-chair and Commissioner Solitario seconded. **MOTION:** Commissioner Theodore motioned to approve Commissioner Selfridge as Chair and Commissioner Washburn as Vice-Chair. Seconded by Commissioner Solitario. All ayes, motion passed.

VII. COMMISSION COMMENTS

A. Commissioner Selfridge thanked the commission for their support during her surgery and reminded them of the Christmas Tree Lighting on Friday, December 1. Jim reminded the commission to be here no later than 6:15 PM and that he still needs help on December 8 for Christmas in the Adobes to pass out cookies and cider. Commissioner Welling committed to helping on December 9.

B. Commissioner Morris volunteered to help with Christmas in the Adobes on Friday, December 8.

C. Commissioner Solitario asked if she could get back to staff and let them know when she can help out.

D. Commissioner Todd stated she would be at the Casa Serrano and unable to help out.

VIII. ADJOURNMENT

A. Chair Todd adjourned the meeting at 5:45 PM

B. Next Meeting: January 22, 2007, 4:00 PM

Minutes by Judy White