

Commissioners

Carol Todd, Chair
Nancy Selfridge, Vice Chair
Jerry Welling
Elizabeth Schneider
Sandra Solitario
Susan Theodore
Anne Washburn

Ex-Officio Commissioners

Rose Marie Ansel
Robert Reese
Morgan Stock
Mary Buskirk
Erna Morris

**MINUTES
COLTON HALL MUSEUM AND CULTURAL ARTS COMMISSION
MAY 22, 2006, 4:00 p.m.
City Council Chamber**

Present: Commissioners Selfridge, Washburn, Schneider, Theodore, Morris, Stock and Todd (4:40)

Staff: Kim Bui-Burton and Chalet Catlin

Excused: Commissioners Solitario, Welling, Reese, Buskirk and Ansel

I. CALL TO ORDER

Vice-Chair Selfridge called the meeting to order at 4:04 pm. She recognized Councilwoman Downey in attendance and thanked her for coming.

II. APPROVAL OF MINUTES

Meeting of April 24, 2006. **MOTION:** Commissioner Washburn made a motion to approve the minutes of April 24, 2006. Seconded by Commissioner Theodore. All ayes, motion passed.

III. PUBLIC COMMENTS

Ms. Downey stated that she had come to welcome these new Commissioners and expressed how happy the Council was that so many had stepped up to the plate to make this Commission alive and well again.

IV. STAFF REPORTS

A. Activity report - Kim presented the Commission an activity report highlighting April and May activities of the division. She also added comments regarding the Presidio walking tours that Jim had conducted over the weekend. She shared with the Commission that Jason, the division Artifact Specialist, had graduated from CSUMB this weekend as well. The Commission asked whether he would be leaving soon. Kim assured them that he had one more class to finish up and so would be with us a bit longer. Kim also gave the Commission a brief update on the budget process, informing them that the divisions budget had been submitted last month and it was reviewed by the City's budget committee. The largest item that was requested by the division was for a 30 hour cultural arts position to present and oversee cultural arts events, manage the city's art collection and free up the Museum Coordinator's time for museum activities and outreach, including heritage tourism initiatives. This position would also assist other division staff, who are stretched to cover the four city museums and events during the week, evenings and weekends. She gave a brief history of the division previous staffing levels and workload prior to the budget cuts. While the division has scaled back on

many events and programs that were done in the past, the division still has many responsibilities. Currently the city is moving into a very exciting period with augmenting its traditional tourist base with attracting more historic/cultural tourism. Although this is in conjunction with Historic Monterey and our partners MHAA, MSHP and other city organizations, the strain on the division is apparent. With this in mind the request in the budget seems appropriate. Commissioner Theodore asked if the part-time employees were restricted to the number of hours they were able to work. Kim explained the restriction and benefits of both regular part-time people and seasonal part-time. She stated to the commission that she would keep them apprised of the budget development and would suggest that they attend the first meeting in June where the City Manager would present a budget to City Council and public would have a chance to speak. Vice-chair Selfridge asked if it would be appropriate to be present as a group at the Council meeting. Kim stated it would and told the Commission that staff would provide information to them as it came in.

Kim also brought to the attention of the Commission the letter Chair Todd presented to the City Council regarding the health of the Commission.

V. OLD BUSINESS

A. Monument Repair Funding - NIP - Kim had touched a bit on this subject in the activities and budget reports. She congratulated the commission on successfully making the case for the NIP funding the monument repair in the amount of \$77,000. She informed them that Jim had already attended one preliminary city meeting and will be working on a timetable for the implementation of the work to be done after the July budget approval. Kim briefly outlined to the commission the steps needed to complete this project and how Jim was incorporating the museum staff's work-plan with the rainy season and winter months. Monthly reports will follow.

B. Status of Memorial for Commissioner Nash - With the understanding from Chair Todd that MPC would be doing their own memorial to Phil on the MPC grounds, Kim told the Commission that she spoke with Doug Stafford about the process for a memorial bench. She informed the commission of an apparent waiting list of about 100 people, most of whom she believes request benches along the waterfront. The cost for the memorial bench, including the plaque is around \$600.00 and she told Doug that the commission had a couple of non-waterfront options that they were interested in. She will keep working on this and will give a report to the commission at the next meeting.

C. Colton Hall Fundraising - The commission has asked to keep this item on the agenda every month as a reminder or opportunity for staff to come back with a possible list of fundraising priorities if the NIP proposal had been accepted. The Monument Repair Funding will be covered by NIP so now the commission can look at other projects for fundraising. Staff suggested these to be items or areas that might not be covered in the proposed budget for next year. Extensive discussion by the commission. The Angel fundraising project was discussed again and the newer commissioners asked about fundraising in general. Kim outlined key points that had been addressed in the past as to fundraising goals, target audiences, and the museums "not-for-profit" status. The previous fundraising sub-committee had dissolved although much of the preliminary information was collected. The Angel fundraising event was something that could be done by winter 2007 and the commission agreed it was not too early to start planning right away. Some of the agreements that had been arranged would need to be revisited. Commissioners discussed new smaller fundraising ideas including a lecture series in Colton Hall or small concerts. Vice-chair Selfridge directed the commission to keep thinking of the Angel Fundraiser for the next meeting and come back with some firm direction. Commissioner Morgan asked about the Cannery Row Murals. Kim explained

that the City had taken them down and stored them and that the agreement between the city and artists was being revisited.

VI. COMMISSION COMMENTS

A. Stock: Could hear the meeting beautifully, sitting with all the ladies.

B. Washburn: Volunteered to be on a fundraising committee to iron out details and bring more information back to the commission. Selfridge asked if maybe we should put together a committee now. Kim suggested waiting until next meeting.

C. Theodore: Also volunteered to be on the committee, thought it would be exciting to be a part of that development. She also shared how glad she was that the funding was awarded to us for the Monument repair and thought that it didn't seem that difficult actually at the meeting when we got it on the first go around.

D. Schneider: Grateful for the work that went into the NIP bid and is for the Angels project. Also volunteered to work with the Angels.

E. Morris: No Comment.

F. Selfridge: Wanted to thank the staff. Aware of all the hard work they have been doing these last couple of months. Wanted to remind everyone of the Alvarado Gallery, June 23rd opening and the Adobe Fiesta on June 24th. She explained to the commission the MHAA Adobe Fiesta celebration. Asked staff what they would need to contribute for the Alvarado opening. Chalet will contact everyone before the opening with suggestions.

G. Todd: Thanks to all for the support at the NIP's meeting. Also shared how impressed she was with Jim's work on the NIP proposal. She asked where we were with the process. Kim informed her that the monthly report would be forthcoming.

VII. ADJOURNMENT

A. Vice-Chair Selfridge adjourned the meeting at 4:45

B. Next Meeting: June 26, 2006, 4:00 PM, City Council Chamber

Minutes by Chalet Catlin