



Council Chamber
Few Memorial Hall of Records
Monterey, California

Architectural Review Committee Annotated Agenda

Regular Meeting
August 5, 2009

AFTERNOON ONLY
4:00 PM – 7:00 PM

Committee Members:

Paul E. Davis, Chair
Terry Latasa, Vice Chair
Peter Arellano
Mike Dawson
Dan Finklea
Boris Jacobowsky
Scott McKenzie

CALL TO ORDER

Chair Davis called the meeting to order at 4:00 PM.

ROLL CALL

Committee Members Present: Arellano, Davis, Dawson, Finklea, Jacobowsky, Latasa, McKenzie

Committee Members Absent: None

Staff Present: Senior Planner Forrest Ebbs, Senior Associate Planner Christy Hopper, Recording Secretary Jaci Abadilla

PUBLIC COMMENT

The Public may speak at this time on any Architectural Review Committee matter not on the agenda. Comments should be limited to a maximum of three (3) minutes.

None.

APPROVAL OF ANNOTATED AGENDA

July 15, 2009

ACTION: Approved the Annotated Agenda of July 15, 2009 as submitted. 4-0-3(Abstain Davis, Finklea, McKenzie)-0.

Committee Member Comments:

Committee Member Jacobowsky moved to approve the Annotated Agenda of July 15, 2009 as submitted. Vice Chair Latasa seconded the motion.

MOTION:

On a motion by Committee Member Jacobowsky, seconded by Vice Chair Latasa, the Annotated Agenda of July 15, 2009 was approved as submitted. The motion passed by the following vote:

AYES:	4	COMMITTEE MEMBERS:	Arellano, Dawson, Jacobowsky, Latasa
NOES:	0	COMMITTEE MEMBERS:	None
ABSTAIN:	3	COMMITTEE MEMBERS:	Davis, Finklea, McKenzie
ABSENT:	0	COMMITTEE MEMBERS:	None

REVIEW OF CONSENT ITEMS

Consent Agenda consists of items which staff recommendations have been prepared. A member of the public or an Architectural Review Committee Member may request that an item be placed on the regular agenda for further discussion. If placed on the regular agenda, Consent items will be the first items discussed.

C1. 2170 North Fremont Street (CVS Pharmacy); ARC Application 09-151; Applicant Alan Ford; Owner Ronald Chevrier; C-2 Zoning District; Exempt from CEQA Requirements.

Preliminary Design Review for the installation of an internally illuminated sign.

ACTION: Approved the application with the Condition of Approval and adopted the Findings for Decision. 7-0-0.

Condition of Approval:

1. The approval includes only the internal illumination of the 50-square foot channel letter sign above the main entry.

Committee Member Comments:

Vice Chair Latasa moved to approve the application for Preliminary Design Review with the Condition of Approval and adopt Findings for Decision. Committee Member Jacoubowsky seconded the motion.

MOTION:

On a motion by Vice Chair Latasa, seconded by Committee Member Jacoubowsky, the Committee moved to approve the application for Preliminary Design Review with the Condition of Approval and adopt Findings for Decision. The motion passed by the following vote:

AYES: 7 COMMITTEE MEMBERS: Arellano, Davis, Dawson, Finklea, Jacoubowsky, Latasa, McKenzie
NOES: 0 COMMITTEE MEMBERS: None
ABSENT: 0 COMMITTEE MEMBERS: None

PUBLIC MEETINGS

Public Meetings are held to receive public comment on certain items pending Architectural Review action. You are welcome to offer your comments after being recognized by the Chair. The Chair may limit the time allocated to each speaker. Project representative is required.

1. 291 Alvarado Street (Chase Bank); ARC Application 09-120; Applicant Chris Polster; Owner Custom Hose Hotel L.P.; VAF Zoning District; Exempt from CEQA Requirements.

Preliminary Design Review for the installation of new signs on an existing building.

ACTION: Approved the application with the Conditions of Approval and adopted the Findings for Decision. 7-0-0.

Conditions of Approval:

1. The new signs shall be installed according to plans dated July 17, 2009, except as conditioned herein.
2. The hanging fin signs (signs 5 and 6) shall be painted with a flat paint.
3. The ATM signs (sign 7) shall not be internally illuminated (including halo lighting) and lighting for the ATMs to be limited to external security lighting beneath the existing awning.
4. The proposed gooseneck light fixtures shall be light in color and a cut sheet shall be submitted to staff for review and approval.

Staff Presentation/Committee Member Questions:

Senior Associate Planner Hopper presented the staff report.

Applicant:

Chris Polster was present and stated that he agrees with the staff report and the Conditions of Approval. He answered questions regarding the material and color of the proposed gooseneck light fixtures.

Public Comments:

None.

Committee Member Comments:

Vice Chair Latasa moved to approve the application for Preliminary Design Review with the Conditions of Approval and adopt Findings for Decision. Committee Member Dawson seconded the motion.

MOTION:

On a motion by Vice Chair Latasa, seconded by Committee Member Dawson, the Committee moved to approve the application for Preliminary Design Review with the Conditions of Approval and adopt Findings for Decision. The motion passed by the following vote:

AYES: 7 COMMITTEE MEMBERS: Arellano, Davis, Dawson, Finklea, Jacobowsky, Latasa, McKenzie
NOES: 0 COMMITTEE MEMBERS: None
ABSENT: 0 COMMITTEE MEMBERS: None

2. Consideration of Revisions to Chapter 38-25, *Architectural Approval*, of the Monterey Municipal Code.

ACTION: The Architectural Review Committee provided staff with direction.

1. Keep protect historic resource and promote orderly and harmonious development under Purpose.
2. HPC to delegate projects to ARC.
3. ARC provides advisory review to PC on Use or Variance applications under Concept Design Review.
4. ARC may delegate Final Design Review approval for Administrative Review.
5. City Manager to review Administrative Review?
6. Story-pole staking for a new one-story single-family dwelling?

Staff Presentation/Committee Member Questions:

Senior Planner Ebbs presented the staff report and answered Committee Members' questions.

Public Comments:

None.

Committee Member Comments:

After a discussion regarding the proposed revisions to Chapter 38-25, the Architectural Review Committee provided staff with direction.

STAFF INFORMATIONAL REPORT (SIR)

The SIR is the Staff's report on activities or announcements and requests for clarification or direction regarding scheduling of Committee meetings or study sessions. Most reports will be presented orally at the meeting.

1. Senior Planner Ebbs announced that the Mayor's meeting will be Monday, August 10, 2009. He added he and the Code Compliance Coordinator have been at the Wharf enforcing the lease line for the tenants. A letter will be sent giving a ten day compliance period, after that, people will be sited for not complying.

ARC MEMBER'S COMMENTS

Committee Members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, ARC may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any City matter, or direct staff to agendaize a matter of business on a future agenda (G.C. 54954.2). This agenda item is not intended for discussion among the ARC Members. Issues that warrant discussion may be scheduled for review at a subsequent meeting.

- 1. Committee Member Arellano asked if Façade grants will be offered next year.
- 2. Committee Member Jacobowsky stated that trucks are being parked in the front yard at 115 Soledad.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:30 PM.

ARC Chairperson

ARC Planner

Date

Date