

NOMINATION PROCEDURE

NOMINATION PERIOD

JULY 16, 2012 THROUGH AUGUST 10, 2012

EXTENSION OF THE NOMINATION PERIOD

If an incumbent fails to file by 5:00 p.m. on August 10, 2012, the nomination period will be extended. During this extended period, persons other than the incumbent may file nomination documents until **5:00 P.M. on August 15, 2012.**

MUNICIPAL OFFICES

Candidates for city offices (Mayor or Councilmember) must pick up nomination documents from the City Clerk during the nomination period. (E.C. §10227) A candidate may file for only one city office at the same election. Candidates are advised to check business hours of the city clerk's office. Candidates filing for city offices will be required to file the following documents:

1. Nomination Paper(s) containing the proper number of signatures. The signatures to each nomination paper shall be appended on the same sheet of paper. (see E.C. §10221.)
2. Forms for campaign disclosure, financial disclosure, and candidate's statements will be issued along with the nomination documents. Financial disclosure and candidate's statement forms must be filed by the candidate at the time the nomination documents are filed.

TIMELY SUBMISSION OF FORMS

All candidates are advised to obtain nomination forms as early as possible and to return them well in advance of the August 10th deadline (or August 15, 2012 if nomination period is extended). No deficiencies can be corrected after the close of the nomination period.